



**Virtual Technology Conference**

**2021**

**February 13**



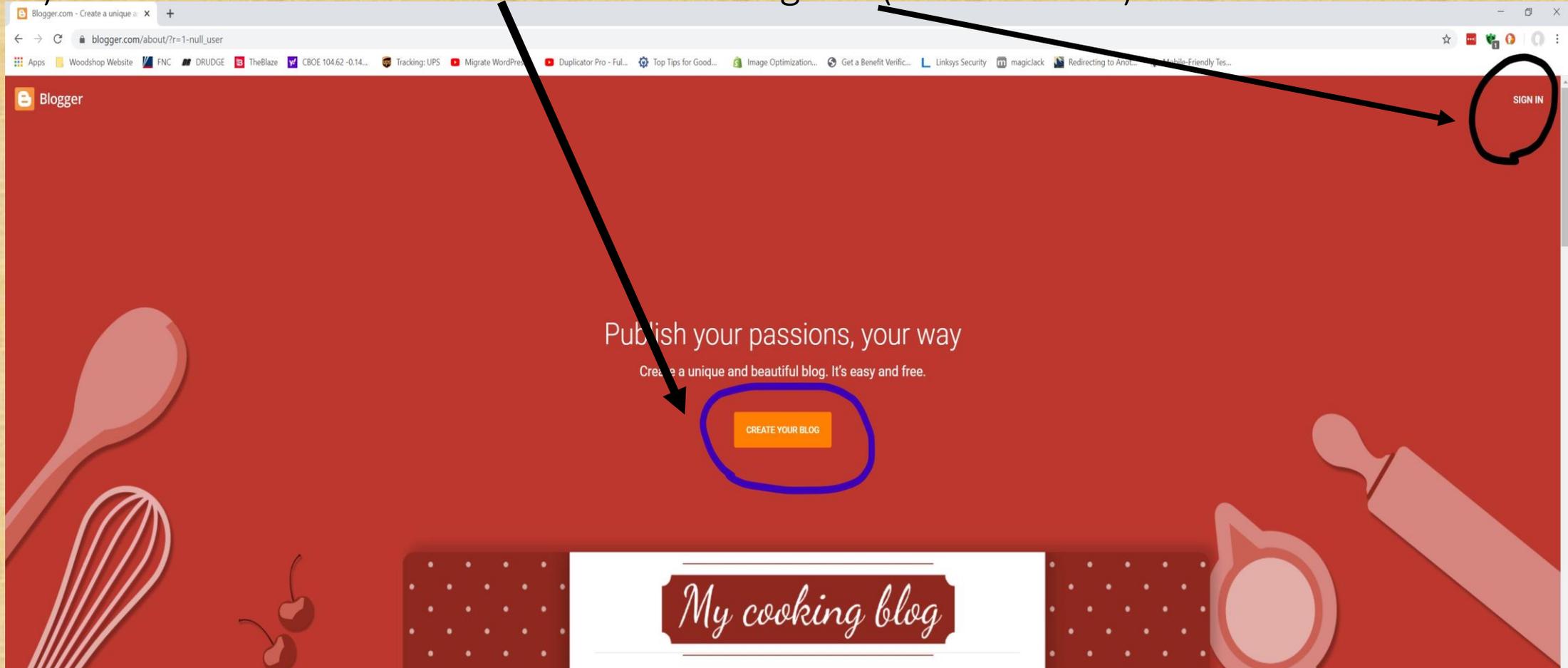
# STUCK at Home Create a FREE Blog!

(Use Blogger.com)

By Kelly Galvin, CPT, USA (Ret)  
Author: ***PowerPoint Ranger: My Iraq War Logs***

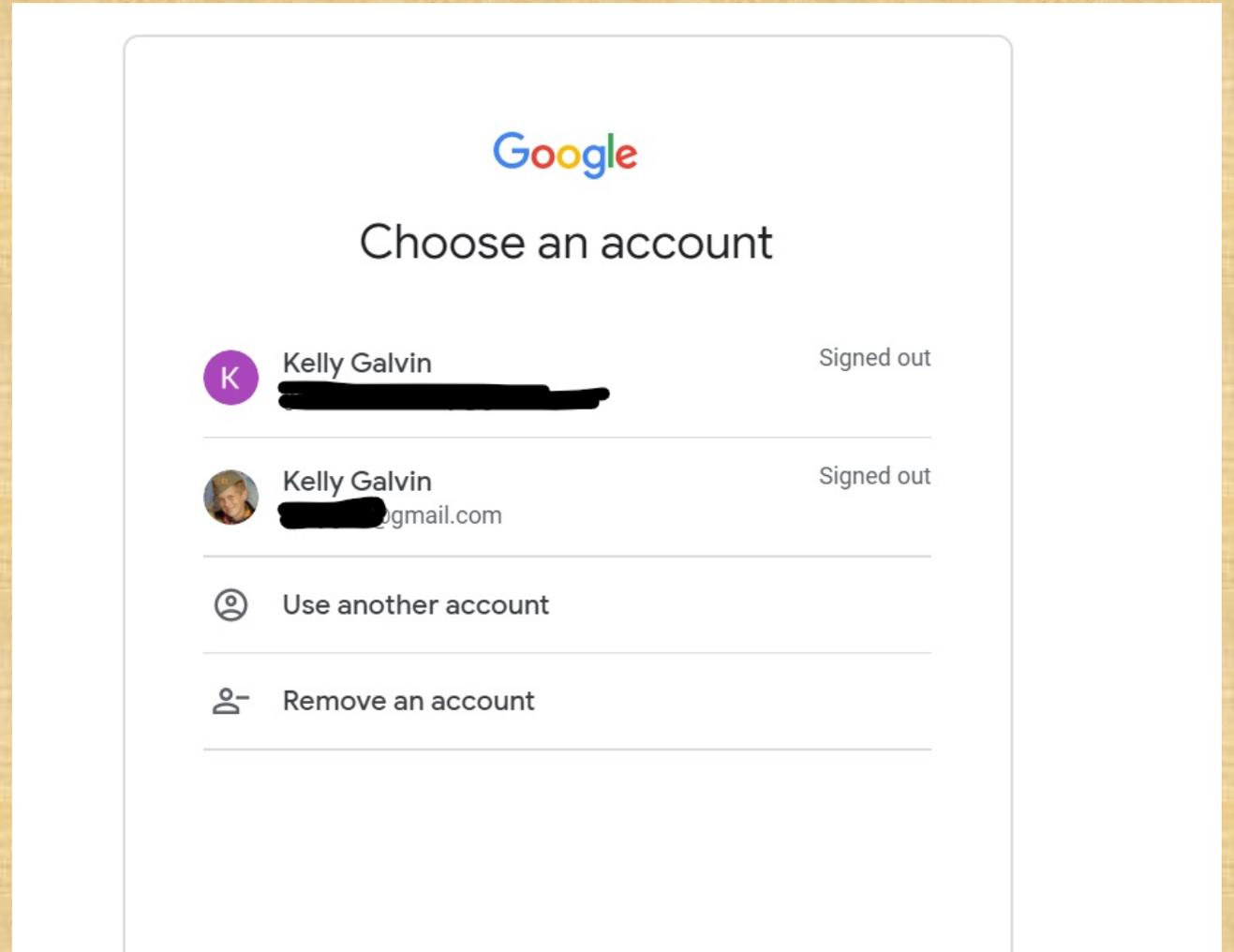
# STEP 1: Go to <https://www.blogger.com/> to Create Your Blog (Web Log)

1) Click "CREATE YOUR BLOG" button or Sign In (black arrows)



# STEP 2: Choose Your Google Account to LOGIN to Blogger.com

Must have a **Google** Account



# STEP 3: LOGIN to your Google Account

- 1) Enter Password
- 2) Click Next button

Make sure you have your Password associated with the correct Google account.  
ENTER your password, then Click the NEXT button.

Google

Hi Kelly

██████████@gmail.com ▾

Enter your password

.....

Forgot password?

Next

# STEP 4: Create a new blog (dialog box)

ENTER a Title for your Blog

ENTER an Address (URL) for your Blog. Blogger will automatically append ".blogspot.com" to the address you choose. Choose something recognizable. IF the address is available, blogger will check the box.

CHOOSE a Theme for the Blog (You may change the theme later).

CLICK the "Create blog!" Button

The screenshot shows the 'Create a new blog' dialog box in Blogger. The title field contains 'Kellys Covid Journal', the address field contains 'KellysCovidJournal.blogspot.com', and a checkmark is visible next to the address field with the text 'This blog address is available.' Below the address field, there is a grid of six blog themes: Contempo, Soho, Emporio, Notable, Essential, and Simple. At the bottom right, there are two buttons: 'Create blog!' and 'Cancel'. Annotations include purple underlines for the labels 'Title', 'Address', and 'Theme'; black arrows pointing from the text instructions to the corresponding fields and buttons; a red circle around the checkmark and availability message; and a blue circle around the theme selection area.

Blogs List > Create a new blog

Title: Kellys Covid Journal

Address: KellysCovidJournal.blogspot.com  This blog address is available.

Theme:

Contempo Soho Emporio

Notable Essential Simple

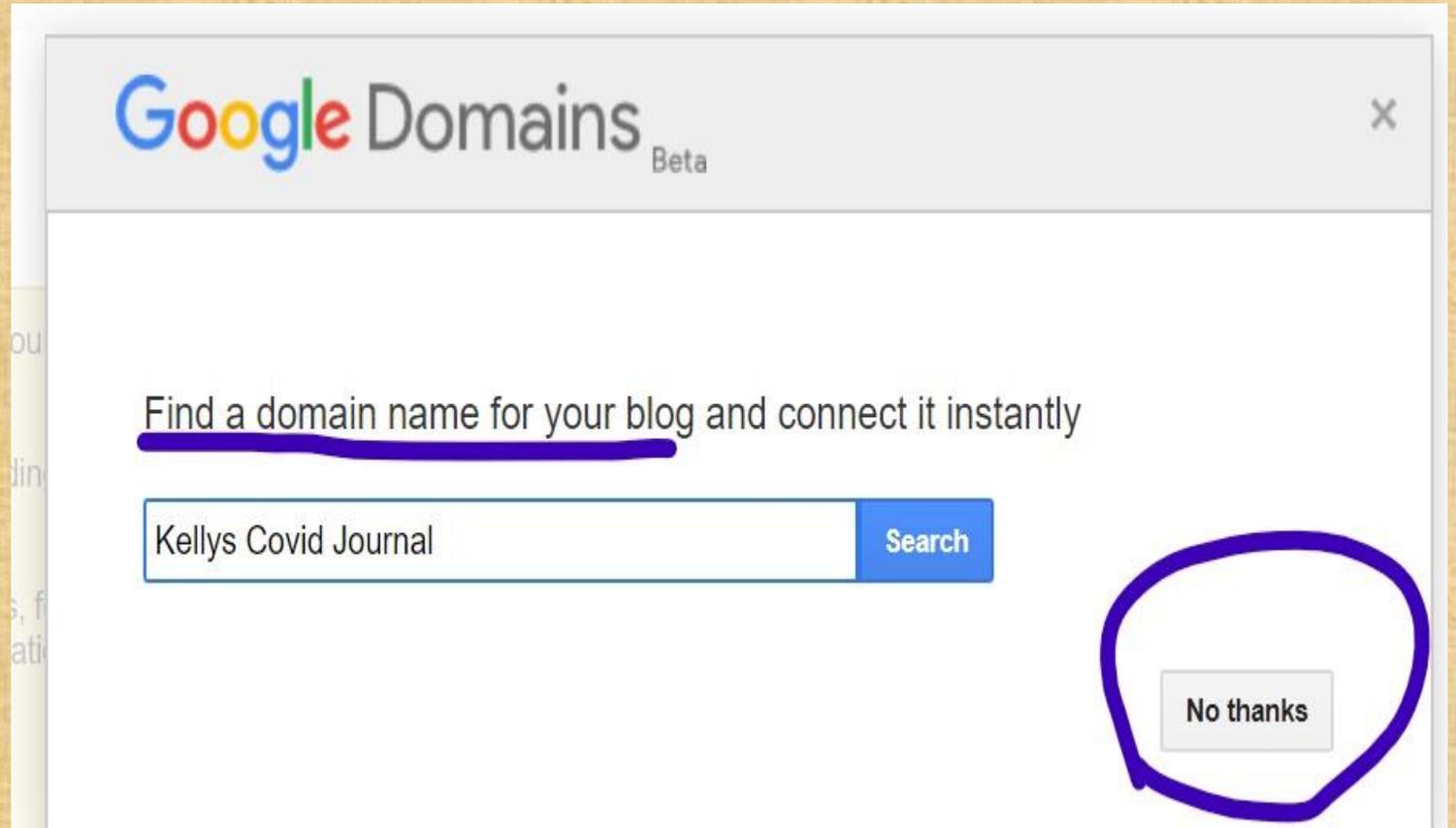
You can browse many more themes and customize your blog later.

Create blog! Cancel

# STEP 5:

Optionally find a Domain Name for the Blog.

You can click on the "No thanks" button without affecting your blog. You can ALWAYS add a Domain later (ie. kellysblog.com)



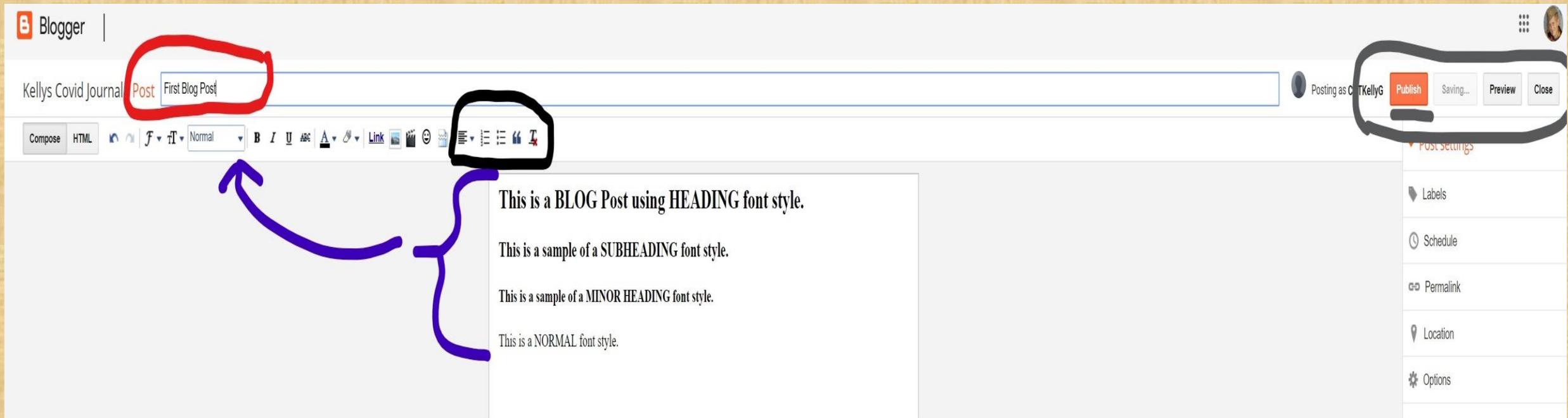
# STEP 6: ADD POST to your Blog

(Click “Create a new post” (blue circle) or Click “New post” button (blue underline)).

The screenshot shows the Blogger dashboard for a blog named "Kellys Covid Journal". The interface includes a left sidebar with navigation options: Posts, Stats, Comments, Earnings, Pages, Layout, Theme, Settings, Reading List, and Help & Feedback. The main content area displays a "New post" button (underlined in blue) and a "Using Blogger as CPTKellyG" profile indicator. A yellow notification box is present, containing text about European Union laws and Google's use of cookies. Below the notification, there are buttons for "Publish" and "Revert to draft". At the bottom of the main content area, the text "There are no posts" is followed by a "Create a new post" link (circled in blue). The top right corner features a search bar and a user profile picture.

# STEP 7: Use the editor to Add your content

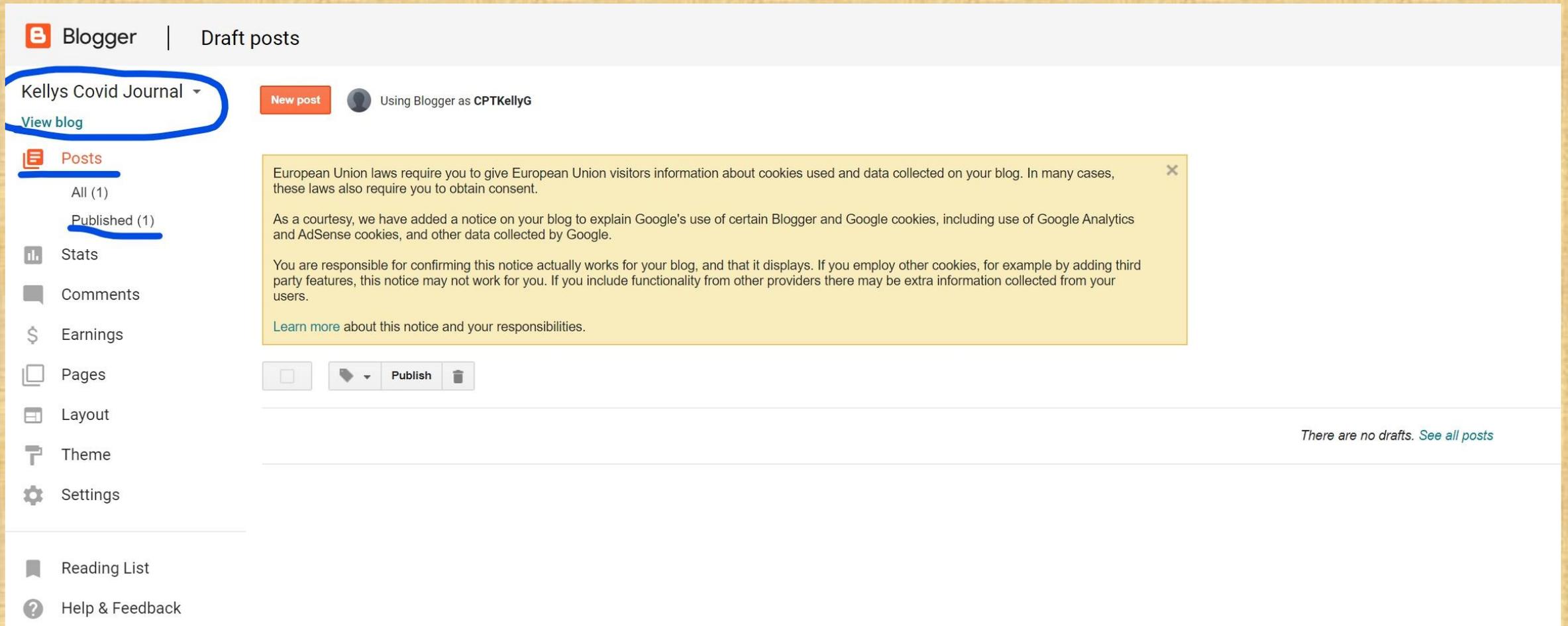
- 1) ADD a Title to the Post (red circle)
- 2) Format the Content (blue arrow and black circle)
- 3) Publish the Post (Gray circle) when done adding content



The screenshot shows the Blogger post editor interface. At the top left, the Blogger logo and the text "Kellys Covid Journal" are visible. The post title "First Blog Post" is entered in the title field and is circled in red. Below the title field is a rich text editor toolbar with various icons for text formatting (bold, italic, underline), alignment, and linking. A blue arrow points from the "HEADING" icon in the toolbar to the first line of the post content. The post content consists of four lines of text with different font styles: "This is a BLOG Post using HEADING font style.", "This is a sample of a SUBHEADING font style.", "This is a sample of a MINOR HEADING font style.", and "This is a NORMAL font style." A black circle highlights the "HEADING" icon in the toolbar. On the right side of the editor, there is a "Post settings" sidebar with buttons for "Publish", "Saving...", "Preview", and "Close". The "Publish" button is circled in gray.

# STEP 8: Return to Blog Home

- 1) Blog Name (blue circle) with “View blog”
- 2) Posts published in this Blog (blue underline)



**B** Blogger | Draft posts

Kellys Covid Journal ▾  
[View blog](#)

**New post** Using Blogger as CPTKellyG

**Posts**  
All (1)  
Published (1)

Stats  
Comments  
Earnings  
Pages  
Layout  
Theme  
Settings

Reading List  
Help & Feedback

European Union laws require you to give European Union visitors information about cookies used and data collected on your blog. In many cases, these laws also require you to obtain consent.

As a courtesy, we have added a notice on your blog to explain Google's use of certain Blogger and Google cookies, including use of Google Analytics and AdSense cookies, and other data collected by Google.

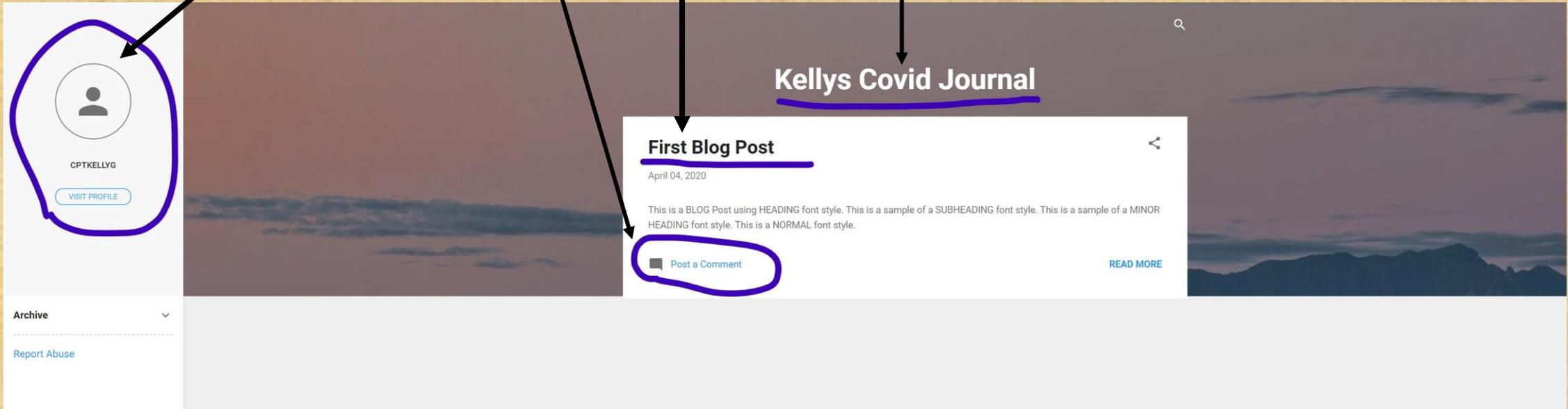
You are responsible for confirming this notice actually works for your blog, and that it displays. If you employ other cookies, for example by adding third party features, this notice may not work for you. If you include functionality from other providers there may be extra information collected from your users.

[Learn more](#) about this notice and your responsibilities.

*There are no drafts. [See all posts](#)*

# STEP 9: View Blog

- 1) Check Blog Name
- 2) Check Blog Post Title
- 3) Post a comment button
- 4) Visit Profile



# STEP 10: Edit Blog Settings as Needed

- 1) Go To Settings for “Posts, comments, and sharing” (blue circles)
- 2) Review/edit “Comments” settings (blue underline with arrow to circled settings)
  - a) Comment location on page
  - b) Who can comment
  - c) Comment Moderation

**Blogger** | Posts, comments and sharing settings

Kellys Covid Journal ▾  
View blog

- Posts
- Stats
- Comments
- Earnings
- Pages
- Layout
- Theme
- Settings**
- Basic
- Posts, comments and sharing**
- Email
- Language and formatting
- Search preferences
- Other
- User settings

Reading List  
Help & Feedback

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[Learn more](#) about this notice and your responsibilities.

**Posts**

Show at most  **posts** on the main page

Post Template [Add](#)

Showcase images with Lightbox

**Comments**

Comment Location

Who can comment?

- Anyone - includes Anonymous Users
- User with Google Accounts
- Only members of this blog

Always

Sometimes

Never

[Add](#)

Show word verification

Comment Form Message [Add](#)

# How to Delete Blog (if needed)

- 1) Go To Settings for “Other” (small blue circles)
- 2) Go to “Delete Blog” (large blue circle)
- 3) Click the “Delete blog” link

**Blogger** | Other settings

test ▾

[View blog](#)

- [Posts](#)
- [Stats](#)
- [Comments](#)
- [Earnings](#)
- [Pages](#)
- [Layout](#)
- [Theme](#)
- Settings**
- Basic
- Posts, comments and sharing
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Reading List

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### Import & back up

Content (pages, posts & comments) [Import Content](#) [Back up Content](#)

Videos from your blog [Manage your videos](#)

### Delete Blog

Remove your blog [Delete blog](#)

### Site feed

Allow Blog Feed [?](#) [Full](#) ▾

Post Feed Redirect URL [?](#) [Add](#)

Post Feed Footer [?](#) [Add](#)

Enable Title Links and Enclosure Links [?](#) [No](#) ▾

### Adult Content

Adult Content? [?](#) [No](#) ▾

### Google Analytics

Analytics Web Property ID [?](#)

Keep Going. . .Don't Quit!

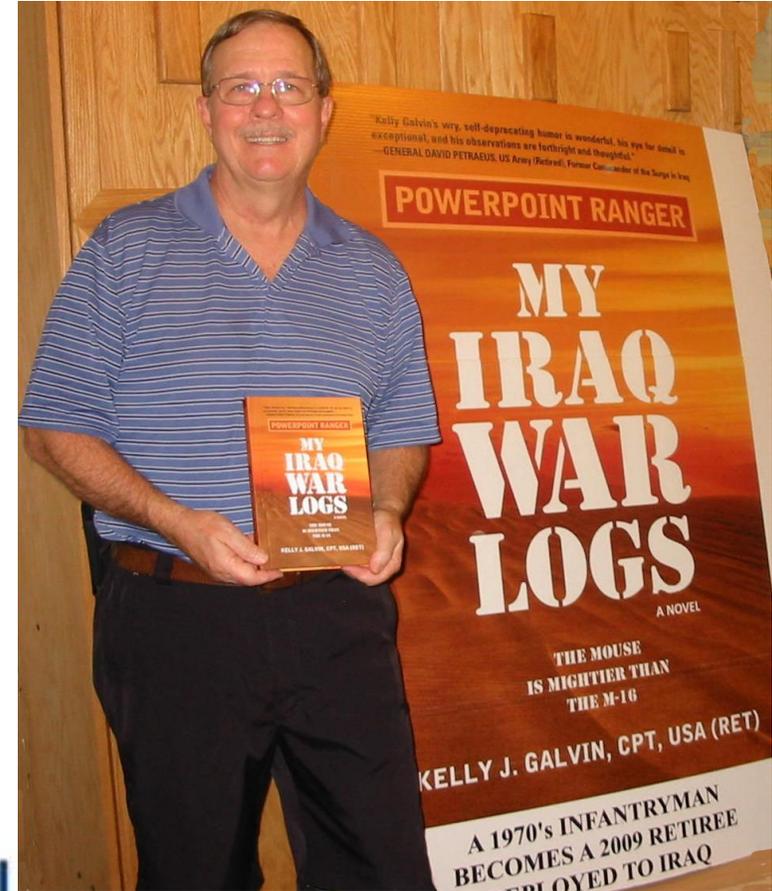


PowerPoint-Ranger.com

# Questions?

**STUCK at Home – Create a Free Blog**  
PowerPoint Ranger Books

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An International  
Association of Technology  
& Computer User Groups