



WINDOWS 10 FEATURES AND ANNOYANCES

FOR APCUG 2016 FALL TECHNOLOGY CONFERENCE

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SOME WINDOWS 10 FEATURES

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OVERALL RELIABILITY

- Windows 10 has been more stable.
- Updates come less often
- Security Improved

3

CLEAN INTERFACE



4

THE START MENU – CLICK WINDOWS KEY OR LOGO

- Added back a true start menu
- Still have Apps Tiles



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Start Menu Left Side

- **NEW SECTION: MOST USED**

FILE EXPLORER

SETTINGS

POWER/SHUTDOWN/LOG OFF

ALL APPS

NEXT CLICK 'ALL APPS'



6

START MENU
CLICK ALL APPS



The screenshot shows the Windows Start Menu interface. On the left, there is a vertical list of applications categorized by letter: 0-9, A, B, and C. A mouse cursor is pointing at the 'Outlook 2016' tile in the 'Office 2016' group. Other tiles include Skype for Business 2016, Word 2016, Excel 2016, PowerPoint 2016, OneNote 2016, Internet Explorer, This PC, Cortana, Snipping Tool, Control Panel, and Settings. A 'Terminal Sessions' section is partially visible at the bottom.

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START MENU – APPS PINNED TO START ARE THE TILES

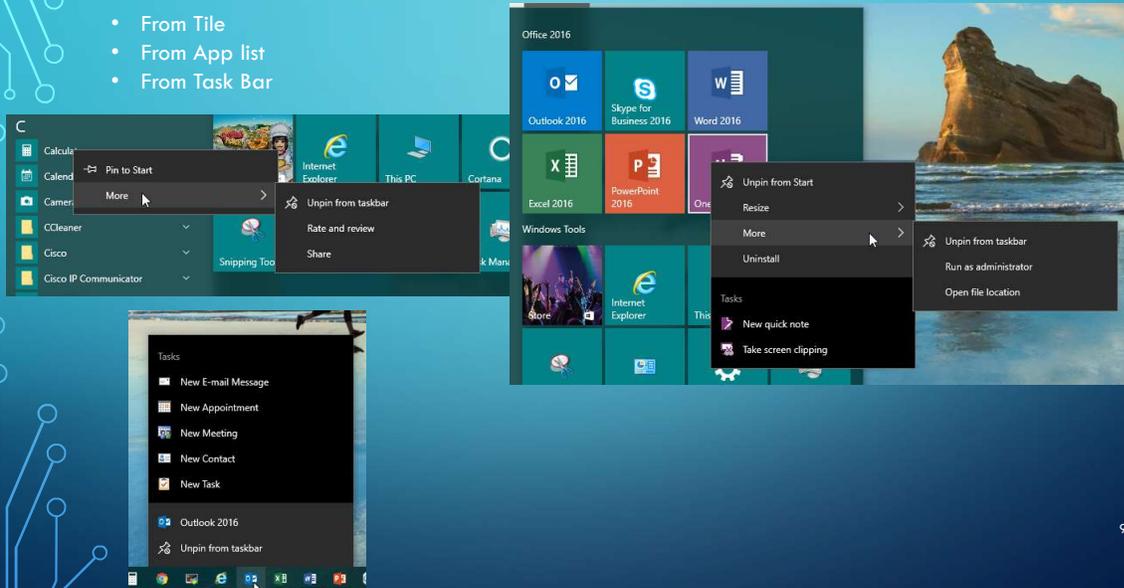


The screenshot shows the Windows Start Menu with a user profile 'Jeri Steele'. On the left, a 'Most used' list is pinned, including Notepad+, MobaXterm Personal Edition, Notepad, Acrobat Reader DC, WinMerge, and Google Chrome. Below this are File Explorer, Settings, Power, and All apps. On the right, the application tiles are the same as in the previous slide, including Office 2016 apps, Windows Tools, and Terminal Sessions.

Slide 8

APPS CAN BE REMOVED, ADDED , OR PINNED (RIGHT CLICK)

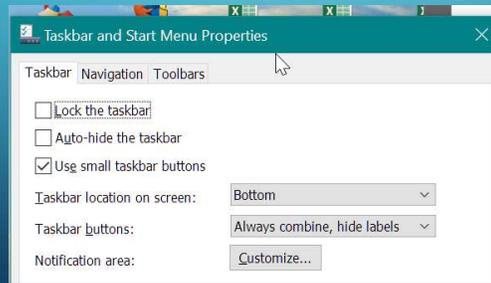
- From Tile
- From App list
- From Task Bar



STILL CAN PIN TO TASKBAR



To move the Taskbar: Right click on Taskbar and choose Properties and in middle of panel change the Taskbar location.

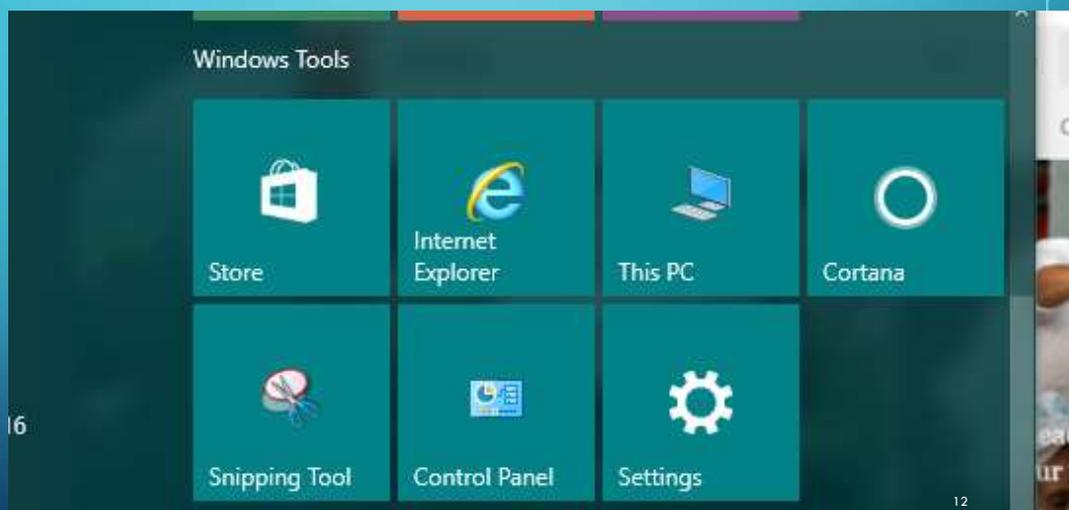


○ ADDING TO DESKTOP OR TASK BAR (RIGHT CLICK)

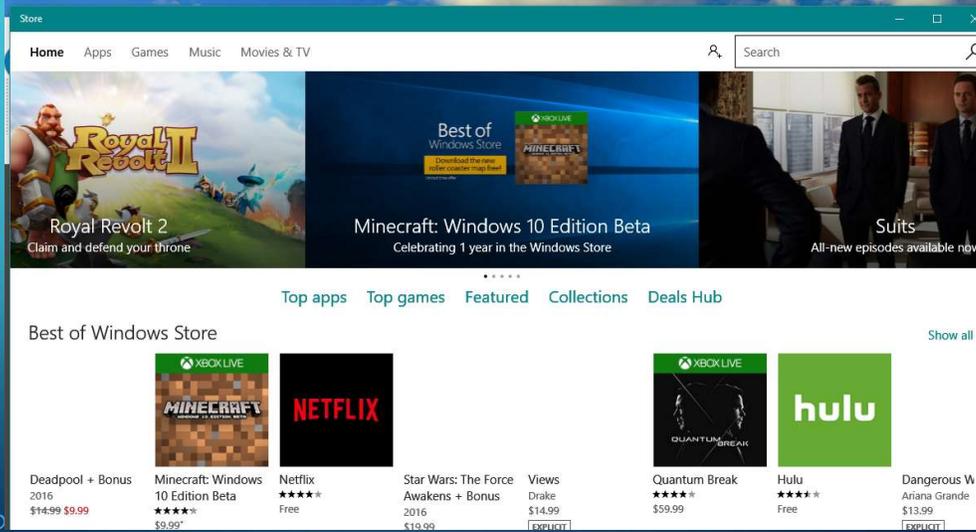
- Pin to Start make it a Tile
- Pin to Taskbar adds at the bottom of the screen.



○ STORE APP STILL THERE (FROM 8.1)

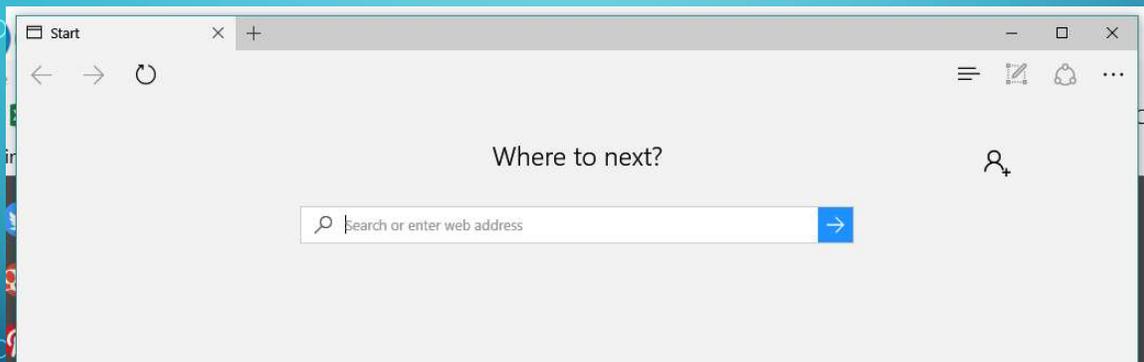


STORE – APPS ESPECIALLY DESIGNED FOR WIN 10 (LIKE YAHOO MAIL)



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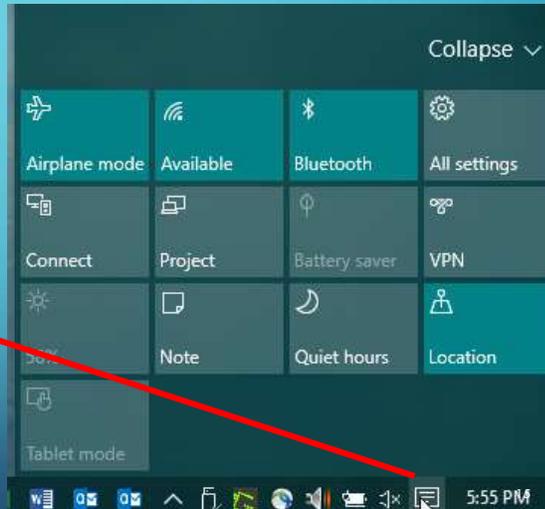
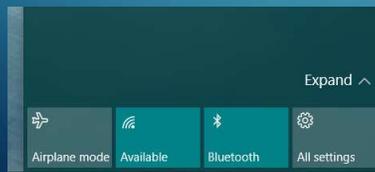
EDGE BROWSER (MORE LATER)



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ACTION CENTER

- Notifications on bottom right (Bottom right page with lines)
- Click to bring up Center
- (Expand or Collapse)



NOTIFICATION CENTER

- Tablet Mode - Dynamically switches the interface desktop and tablet mode.
- Bluetooth, Settings, Note, etc.



START MENU –FILE EXPLORER

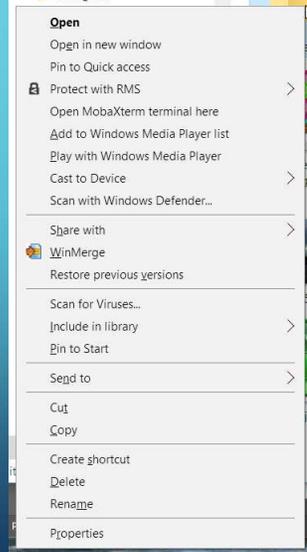
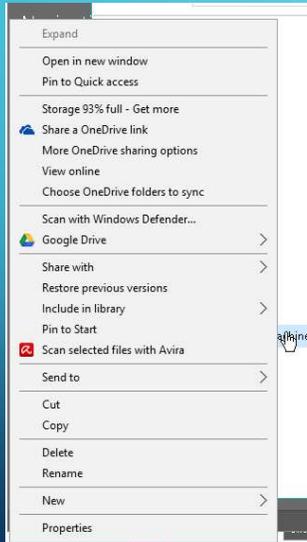
The screenshot shows the Windows File Explorer interface. On the left, the 'Quick access' pane is expanded, showing a list of folders including Desktop, Downloads, Documents, Pictures, and various project folders. A red arrow points to this pane with the label 'Quick Access'. Below it, the 'Regular File Explorer' pane is visible, with a green arrow pointing to it. The main area shows a list of 'Frequent folders (15)' and 'Recent files (20)'. A purple arrow points to the 'Frequent Folders' section, and an orange arrow points to the 'Recent Files' section. The background is a blue gradient with circuit-like patterns.

RIGHT CLICK ON ITEM IN EXPLORER TO ADD TO QUICK ACCESS

This slide illustrates how to customize File Explorer. It shows a context menu with 'Expand' and 'Collapse' options. A red arrow points from the 'Expand' option to the 'Folder Options' dialog box. The 'Folder Options' dialog has three tabs: 'General', 'View', and 'Search'. The 'General' tab is selected, showing 'Open File Explorer to: Quick access' and 'Browse folders' options. The 'View' tab is also shown, displaying 'Folder views' and 'Advanced settings' for 'Files and Folders'. The 'Search' tab is also visible, showing search options. The background is a blue gradient with circuit-like patterns.

OPTIONS – CHECK OUT EACH TAB

RIGHT CLICK ON FILE IS CONTEXTUAL AND HAS MANY OPTIONS EXAMPLES SHOW ARE FROM HOME & WORK COMPUTER



Slide 19

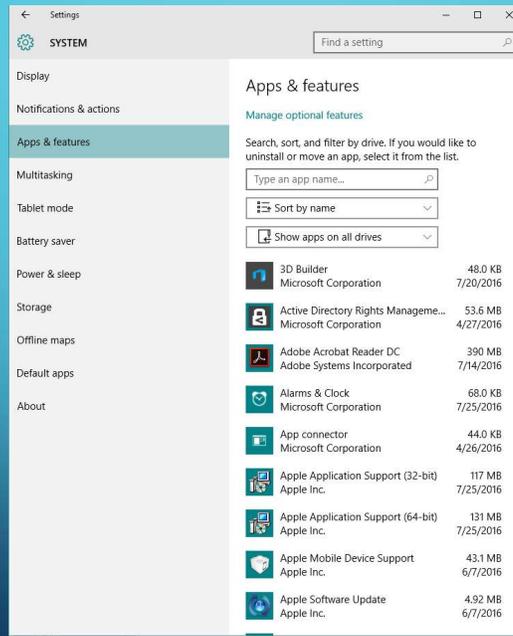
WINDOWS APPS – UNINSTALLING PROGRAM

- Settings > System



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SETTINGS > SYSTEM > APPS & FEATURES



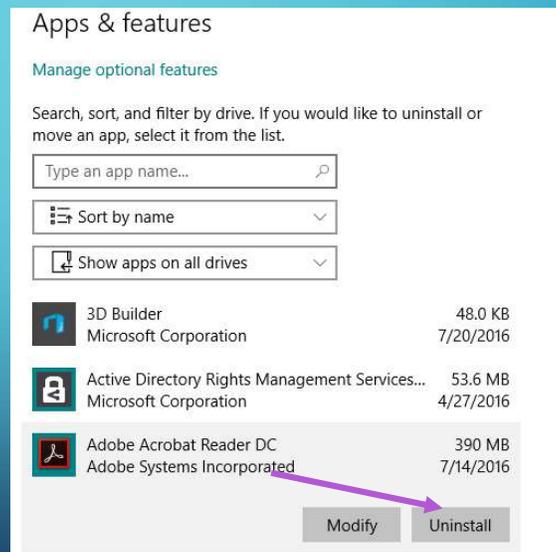
Click on application to see details

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APPS - UNINSTALL

If it has something else like **'Unavailable'** then reinstall your driver or Application

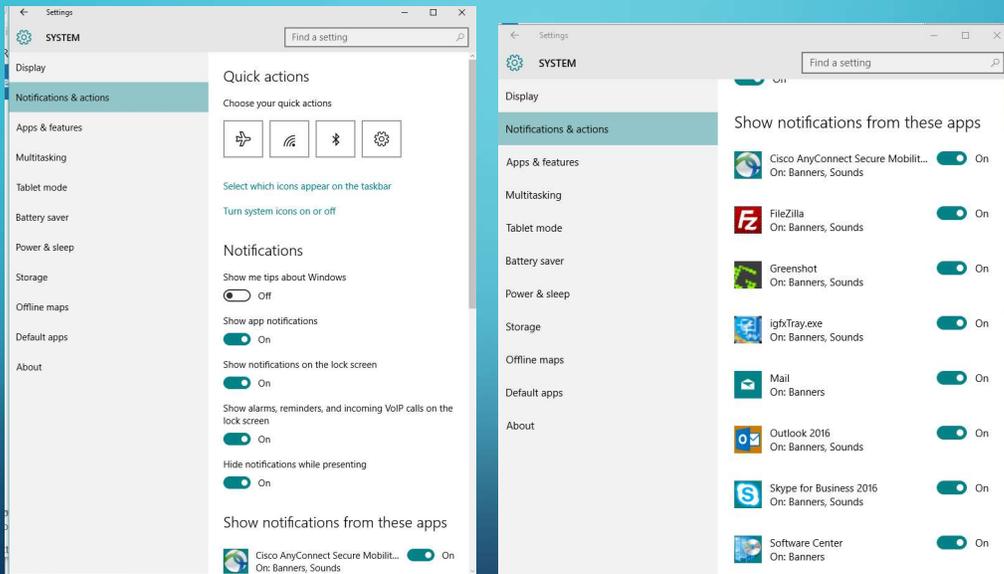
	Cisco Systems, Inc.	11/2016
	Cisco WebEx Meetings Cisco WebEx LLC	Unavailable 8/10/2016
	Citrix Online Launcher Citrix	296 KB 5/2/2016



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SETTINGS > SYSTEM > NOTIFICATIONS & ACTIONS

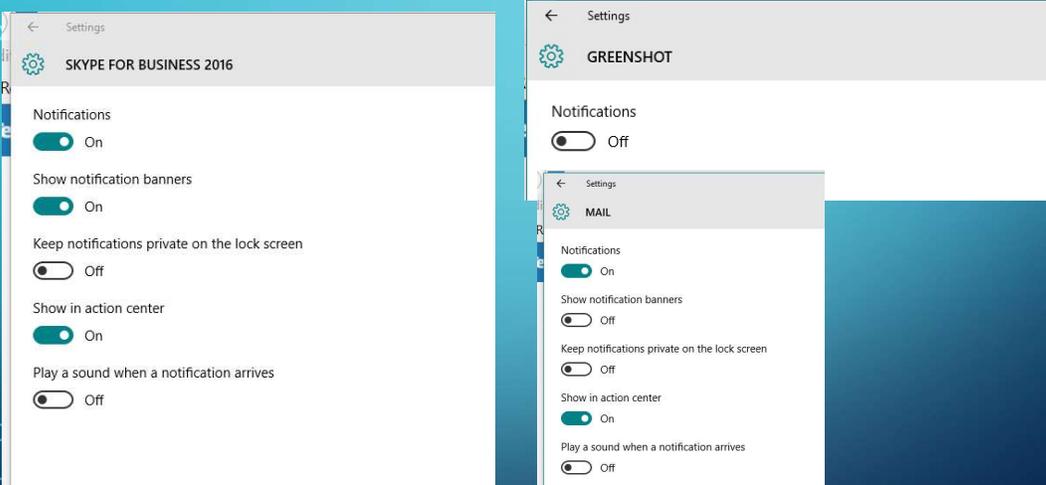
LEFT IS TOP OF PANEL – RIGHT BOTTOM OF PANEL



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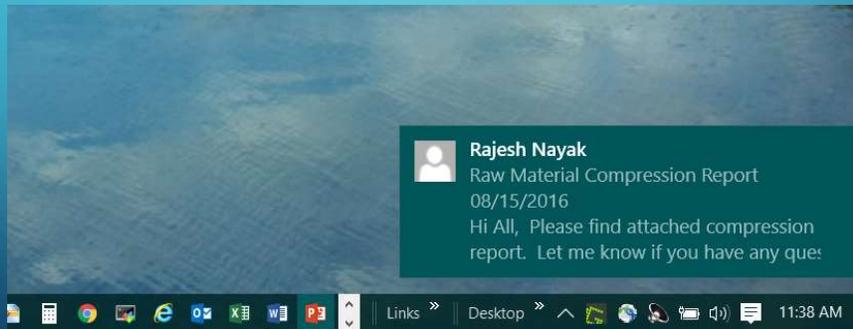
SETTINGS > SYSTEM > NOTIFICATIONS

EACH APPLICATION HAS CHOICES



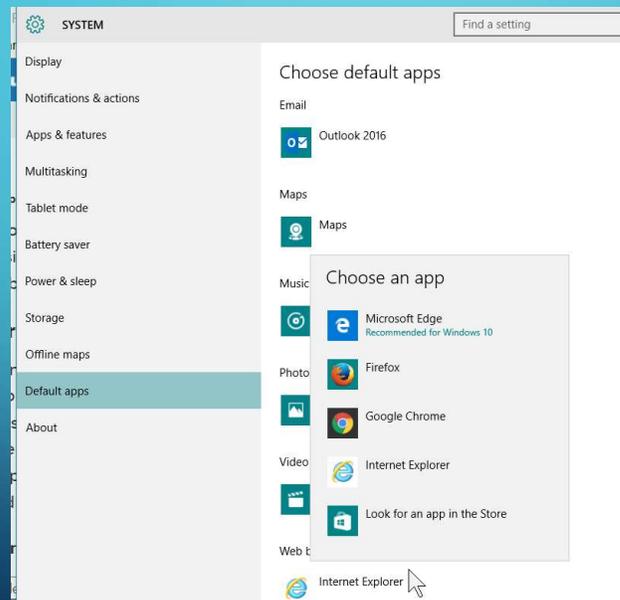
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NOTIFICATION WINDOW



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HOW TO CHANGE DEFAULT APPLICATION



But this only lets you choose from what is known as an App to Win 10!

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CHANGING FILE ASSOCIATIONS FOR ALL PROGRAMS

CONTROL PANEL>PROGRAMS>DEFAULT PROGRAMS >SET ASSOCIATIONS

Name	Description	Current Default
Notepad++ : a free (GNU) source code editor	Don HO don.h@free.fr	
.itpc	Podcast Subscription File	iTunes
.ivf	IVF File	Unknown application
.jar	Executable Jar File	Java(TM) Platform SE binary
.jav	JAV File	Unknown application
.java	JAVA File	Unknown application
.jbf	JBF File	Unknown application
.jif	JFIF File	Photos
.jfr	Java Flight Recorder File	jm.exe
.jnlp	JNLP File	Java(TM) Web Start Launcher
.jnt	Journal Document	Windows Journal
.job	Task Scheduler Task Object	Unknown application
.jod	Microsoft Jet.OLEDB.4.0	Unknown application
.jpe	JPE File	Photos
.jpeg	JPEG File	Photos
.jpg	JPG File	Photos
.js	JavaScript File	Microsoft Windows Based Script Host
.jse	JScript Encoded Script File	Microsoft Windows Based Script Host

Slide 27

SYSTEM - ABOUT



PC name HQ707606

Rename PC

Organization HQ_FRUIT

Disconnect from organization

Edition Windows 10 Enterprise

Version 1511

OS Build 10586.494

Product ID 00329-10330-39612-AA265

Processor Intel(R) Core(TM) i7-6600U CPU @ 2.60GHz 2.81 GHz

Installed RAM 8.00 GB (7.89 GB usable)

System type 64-bit operating system, x64-based processor

Pen and touch No pen or touch input is available for this display

[Change product key or upgrade your edition of Windows](#)

[Read the Privacy Statement for Windows and Microsoft services](#)

[Read the Microsoft Services Agreement that applies to our services](#)

[Read the Microsoft Software License Terms](#)

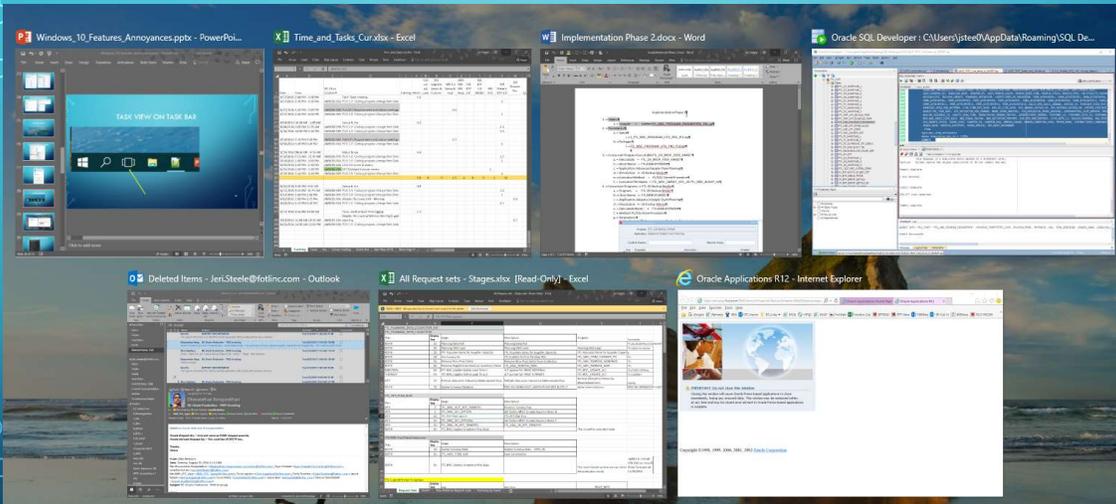
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TASK VIEW ON TASK BAR (BOTTOM LEFT)



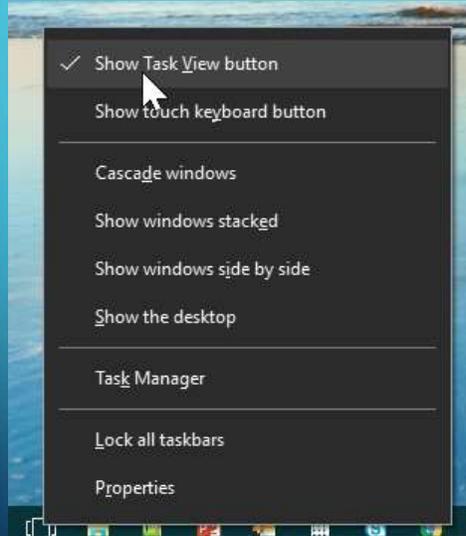
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TASK VIEW



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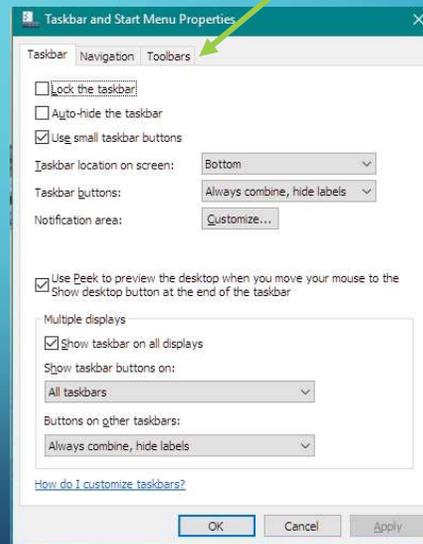
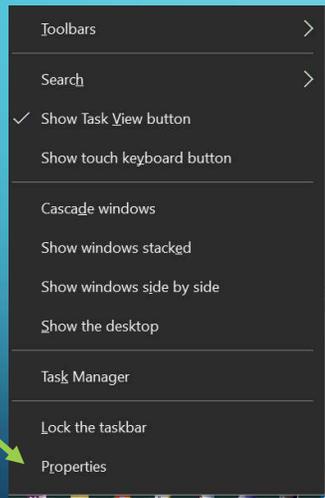
RIGHT CLICK ON TASK BAR TO GET OTHER TASK BAR CUSTOMIZATIONS



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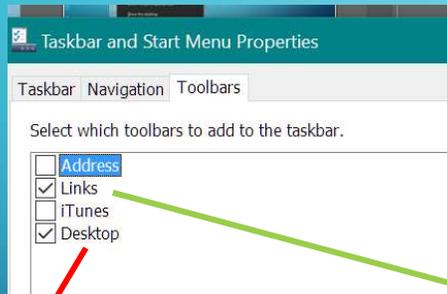
FULL TASK BAR CUSTOMIZATIONS

- Right Click on Task Bar > Properties
- Three Tabs
 - Taskbar
 - Navigation
 - Toolbars

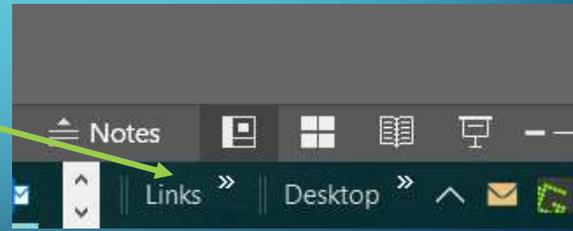


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THIRD TAB - TOOLBARS



- Add Toolbars – Bottom Right
- Links (Favorites from Browser)
- Desktop



Desktop OneDrive - Fr... OneDrive - Pe... SharePoint Jeri Steele This PC Libraries

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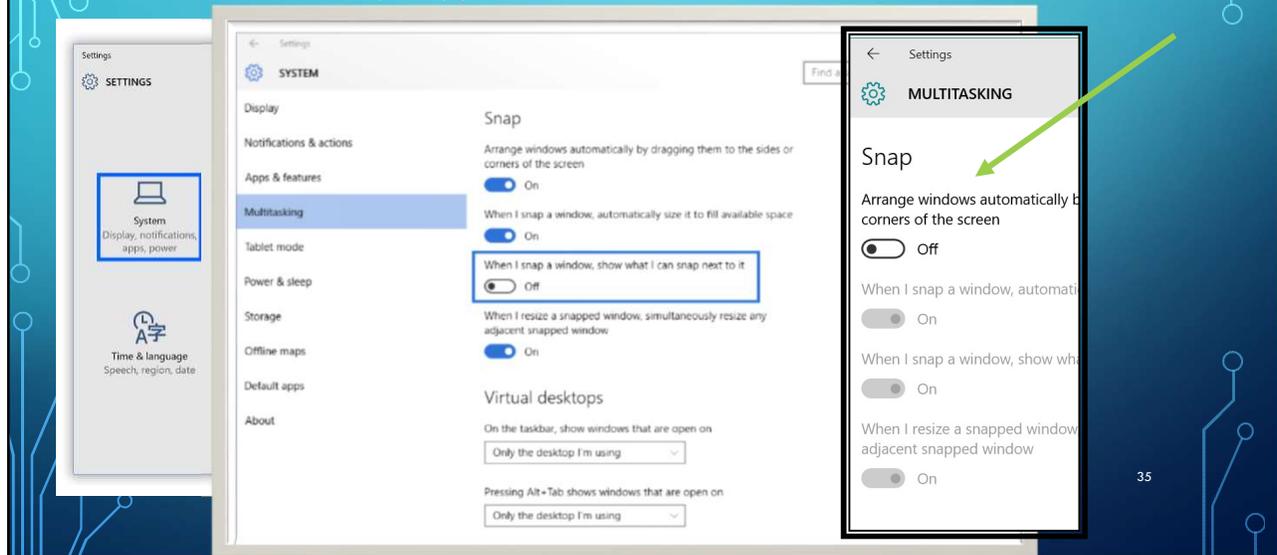
MY WINDOWS 10 ANNOYANCES

- Snapping - Windows that automatically become full size
- Missing Computer & Trash Bin icons on the desktop
- Hard to scroll through all the apps
- Turning off default Browser being Edge
- Portable Document Format (.PDF files) default application is edge
- Turn off Cortana

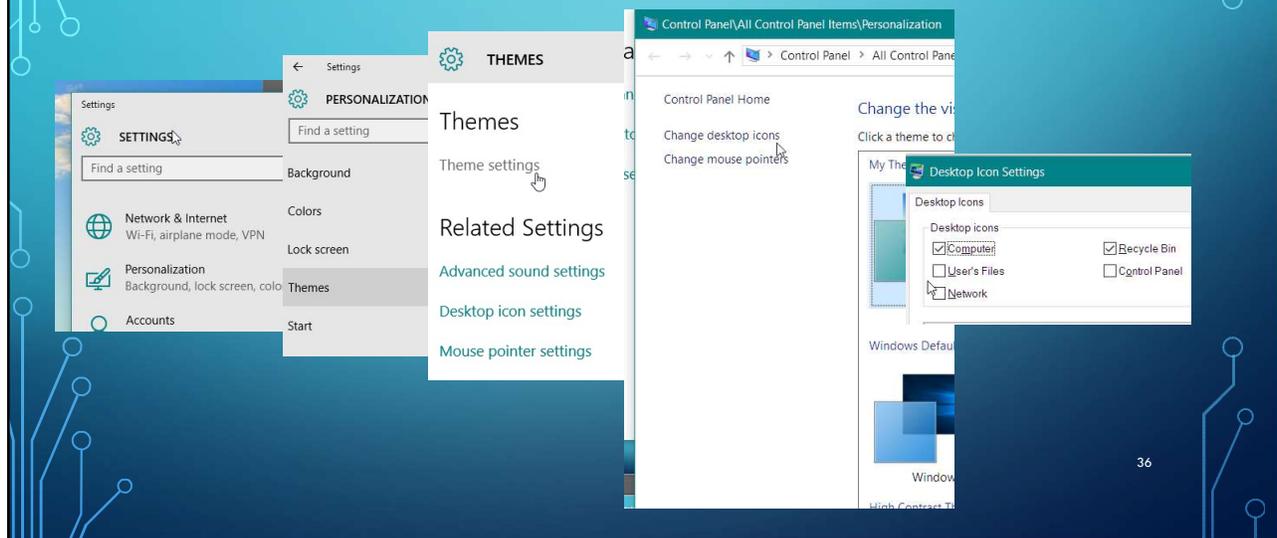
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SETTINGS > SYSTEM > MULTISNAP ASSIST

- Feature: Quickly pin applications or windows to one side or corner of screen



SETTINGS > PERSONALIZATION > THEMES > CHANGE DESKTOP ICONS > CLICK ON TRASH BIN & COMPUTER ICON



HARD TO SCROLL THROUGH ALL THE APPS

- Click on a letter to in the panel bring up letter box

Clipboard

0 - 9

3D Builder

A

Access 2016

Acrobat Reader DC

Alarms & Clock

Avira

B

Brother Personal Utilities

C

Calculator

Calendar

Camera

Candy Crush Jelly Saga

Candy Crush Saga

Candy Crush Soda Saga

Life at a glance

Monday 25

Microsoft Edge

Partly Cloudy 76° 90° 73°

Bowling Green

Store

Best match

Google Chrome Desktop app

Apps

Greenshot

Groove Music

Get Office

Web

g - Search the web

google

gmail

Folders

Gen SIG

GENERAL

Or start typing a letter or word

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DEFAULT BROWSER IS EDGE

Here's how to change your default browser in Windows 10.

1. Navigate to Settings. You can get there from the Start menu.
2. Select System.
3. Click Default apps in the left pane.
4. Click Microsoft Edge under the "Web browser" heading. ...
5. Select the new browser (ex: Chrome) in the menu that pops up.



How to Make Chrome Your Default Browser in Windows 10

www.laptopmag.com/articles/make-chrome-firefox-default-browser-windows-10

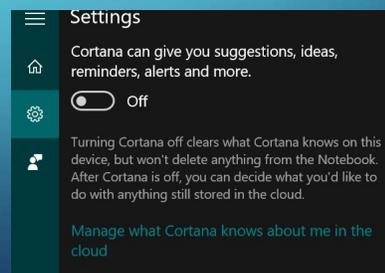
PORTABLE DOCUMENT FORMAT (.PDF) DEFAULT APPLICATION IS EDGE

- With Windows 10, Microsoft decided not to include its PDF reader by default. Instead, the Edge browser is your default PDF reader.
 - 1. Click on Start Menu > Settings > System > Default Apps
 - 2. Scroll down and select '**Choose default Apps by file type**'
 - 3. Scroll down and look for **.pdf** on the left side, click on '**Microsoft Edge**' to select, once 'Choose an app' popup opens, select the application you want to set as default to open PDF file type, done.

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TURN OFF CORTANA

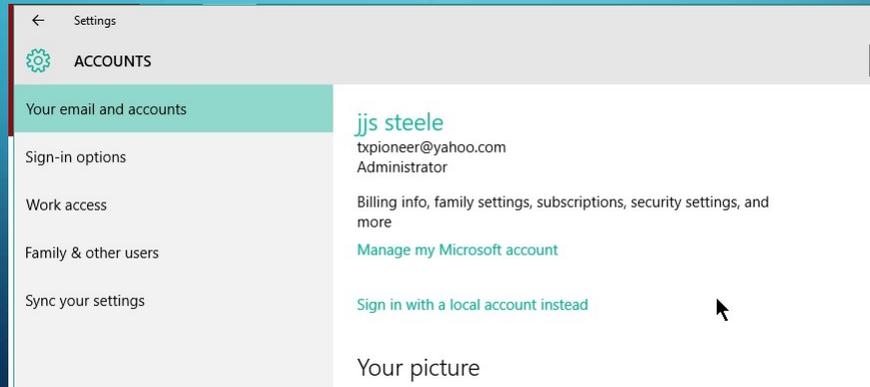
- What if you don't want Cortana indexing your personal information all the time
- Click Cortana's icon on your taskbar, select the notebook icon in her left-hand options
- Click *Settings*. Top of next screen, simply set the slider "Cortana can give you suggestions, ideas, reminders, alerts and more" to *Off*.



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LOCAL ACCOUNT VS MICROSOFT

- During the initial setup, Windows 10 encourages you to sign in with a Microsoft account
- You can override the default settings and choose the Customize option



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WARNING SWITCHING TO LOCAL MIGHT DISRUPT YOUR APPLICATIONS AND QUICK LINKS

- Add a second account in case there is a problem with the other one.
- Close everything you have open because you will need to restart your system
- Click Next and then click 'Sign out and finish'. When your system restarts, select the account you just created and enter the password you set for it. Inside, things will be exactly as they were before for your user profile.
- Be warned that this change will impact certain features like OneDrive and syncing of apps and settings.
- Your files and folders, not to mention the system setup will not be impacted. I accidentally logged into the wrong account and thought I had to reinstall all my applications again.

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EDGE - FAVORITES GONE

The image shows a Microsoft Edge browser window with the Favorites bar visible. A red arrow points to the Favorites bar. Below the browser window, there are two panels. The first panel is the 'FAVORITES' settings panel, which has a red arrow pointing to the 'Import favorites' button. The second panel is the 'Import favorites' dialog box, which has a red arrow pointing to the 'Import' button. The dialog box shows options to import favorites from Internet Explorer and Chrome.

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LEARN MORE FOR FREE

- GCF Learn Free offers a resource center that has free tutorials and videos about Windows 10. Topics include What's New in Windows 10, Windows 10 Features, Getting Start with Windows 10, and how to personalize your desktop.

For some videos visit the shortcut link

<http://www.bgamug.org/win10>

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QUESTIONS



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