Evernote & Feedly: How I save hours per day

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Virtual Technology Conference Saturday, 11/07/15 @ 1 PM ET

Conference Description & Registration Links go to

apcug2.org/category/virtual-tech-conference



What I will discuss

- 1. RSS What is it?
- 2. Evernote What is it
- 3. My platforms:
 - 1. Windows Desktop
 - 2. Windows 8.1/10
 - 3. iOS iPad & iPhone
 - 4. Android Nexus 7 Tablet
- 4. Using Feedly
- 5. Using Evernote
- 6. Using Feedly & Evernote as a team

RSS

- RSS stands for Really Simple Syndication
- RSS is a means by which one can easily obtain fresh content from websites and blogs; this content is usually updated on a regular basis, so the type of content you will find is typically news and regularly updated information.

RSS

In the 'old days' of the web, to keep track of updates on a website you had to 'bookmark' websites in your browser and manually return to them on a regular basis to see what had been added.

The problems with bookmarking

- You as the web surfer had to do all the work
- It can get complicated when you are trying to track many websites at once
- You miss information when you forget to check your bookmarks
- You end up seeing the same information over and over again on sites that don't update very often

RSS

RSS flips things around a little and is a technology that provides you with a method of getting relevant and up to date information sent to you for you to read in your own time. It saves you time and helps you to get the information you want quickly after it was published.

Many people describe RSS as a 'news feed' that you subscribe to.

How to Read an RSS Feed

- Get an RSS Reader The first thing you'll want to do if you're getting into reading sites
 via RSS is to hook yourself up with an RSS Feed Reader. I use Feedly
 http://feedly.com
- How To Use Gmail As An RSS Reader
 http://www.makeuseof.com/tag/how-to-use-gmail-as-an-rss-reader/
- How to use Outlook as a RSS reader
 http://blogmines.com/blog/how-to-use-outlook-2010-as-a-rss-reader/
- How do I add an account to Windows Live Mail?
 http://windows.microsoft.com/en-us/windows-live/mail-add-email-account-faq

A single place to easily read all the news you rely on to think, learn, and keep ahead.

- Publications
- Blogs
- YouTube channels
- Alerts
- Collections
- Private business content



Use Feedly

- In your favorite Browser
- Using a FREE iOS App
- Using a FREE Android App
- Using a FREE Kindle App

Basic - free

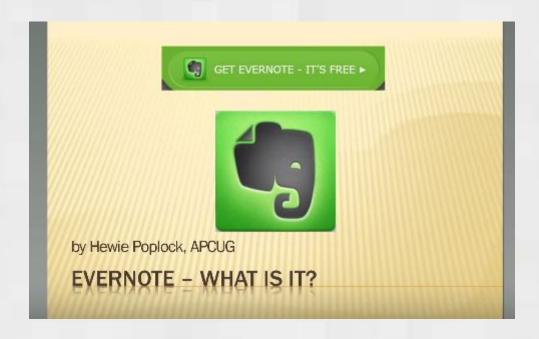
- Unlimited feeds
- Mobile and desktop
- Organize feeds into easy-to-read collections
- Share to Twitter, Pinterest and Facebook

Team - \$12.08 per month billed annually (\$145)

Pro \$5.41 per month billed annually (\$65)

- Everything in Basic, and:
- Shared collections new!
- Power search
- Get new stories up to 10x faster
- Save to Evernote, Pocket, and OneNote
- Share to LinkedIn, Hootsuite and Buffer
- Backup to Dropbox
- Push content to other applications with IFTTT and Zapier
- Premium support

This is not a tutorial



I have a more thorough explanation of Evernote on YouTube https://youtu.be/05KEGBkLZRE

Evernote

- Evernote is software that allows users to create a "note" which can be a
 piece of formatted text, a full webpage or webpage excerpt, a
 photograph, a voice memo, or a handwritten "ink" note.
- Notes can also have file attachments.
- Notes can be sorted into folders, tagged, annotated, edited, given comments, searched, and exported as part of a notebook.
- Evernote supports a number of operating system platforms (including OS X, iOS, Chrome OS, Android, Microsoft Windows, Windows Phone, BlackBerry, and webOS)
- It also offers online synchronization and backup services.

https://en.wikipedia.org/wiki/Evernote

Evernote

Features of Evernote Basic - Free

- Clip from anywhere on the web
- Share and discuss in Evernote
- Sync across phones and computers

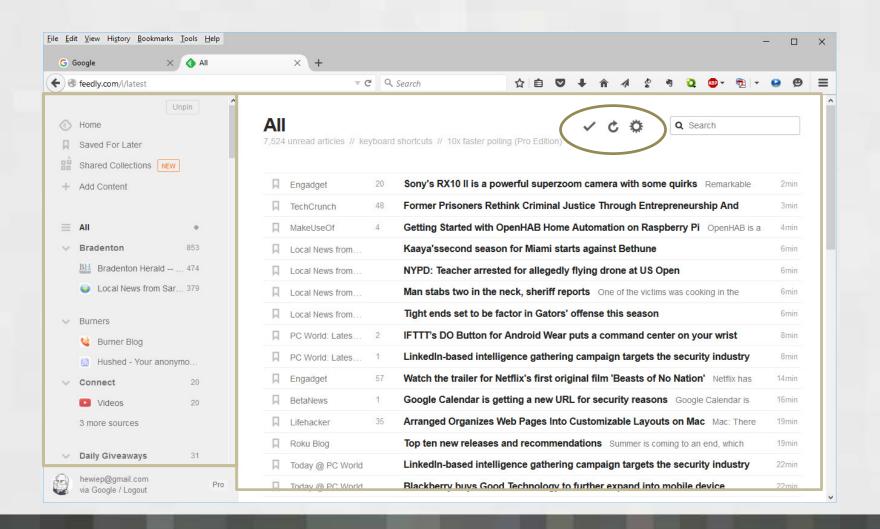
Features of Evernote Plus - \$24.99/yr

- Access notes when you're offline
- Clip from anywhere on the web
- Share and discuss in Evernote
- Save emails into Evernote
- Sync across phones and computers
- Add passcode lock on mobile apps

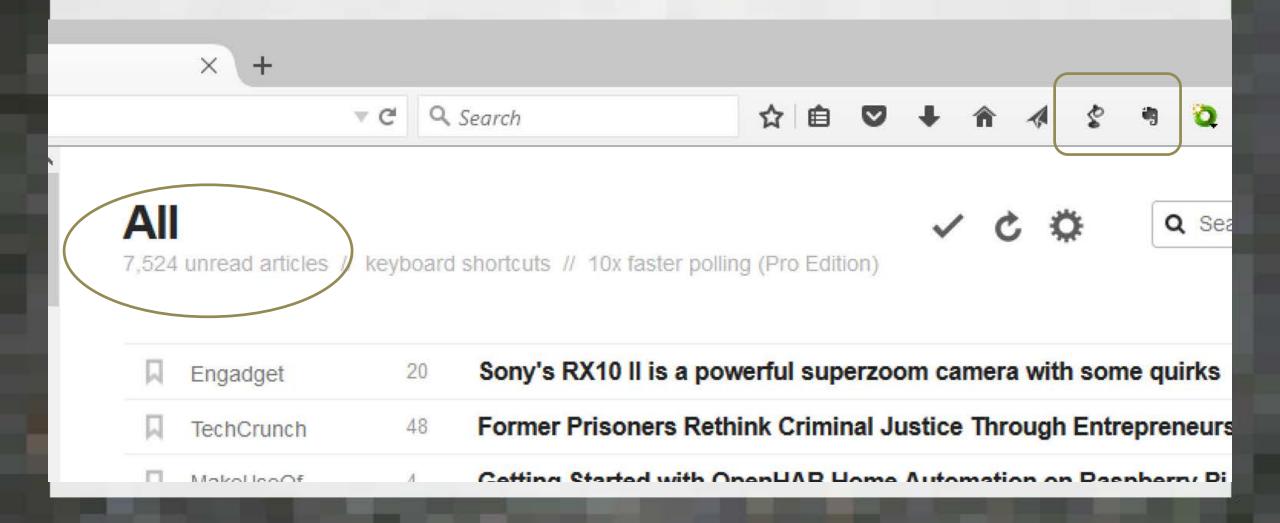
Features of Evernote Premium - \$49.99/yr

- 10 GB of new uploads each month
- Access notes when you're offline
- Search in Office docs & attachments
- Turn notes into presentations
- Clip from anywhere on the web
- Share and discuss in Evernote
- Sync across phones and computers
- Scan and digitize business cards
- Add passcode lock on mobile apps
- See content related to your notes
- Annotate attached PDFs
- Save emails into Evernote

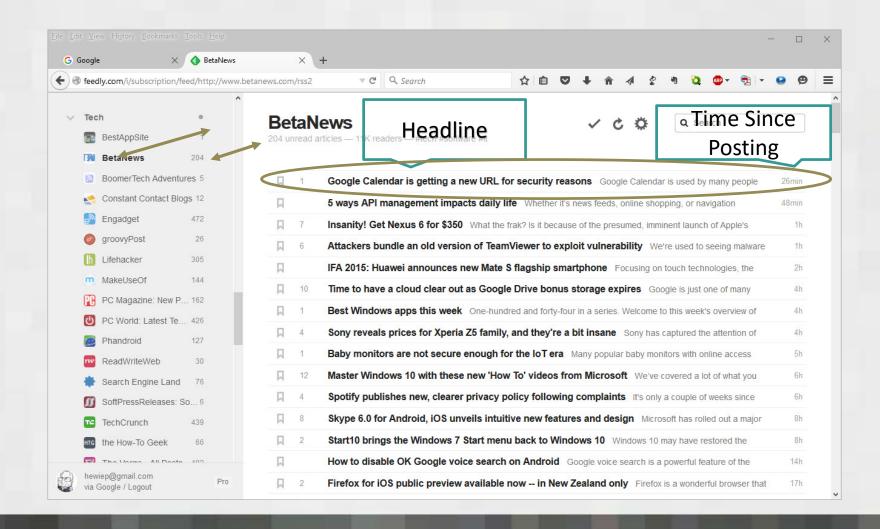
Evernote Business - \$12 per user / month



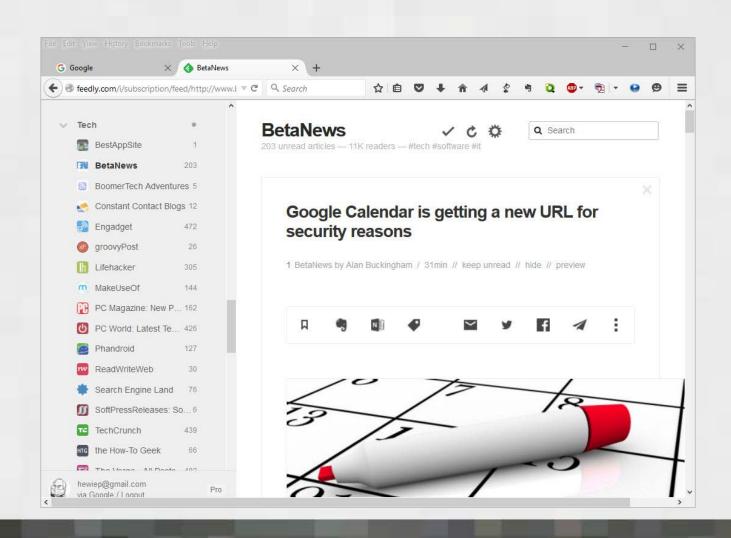
Closeup



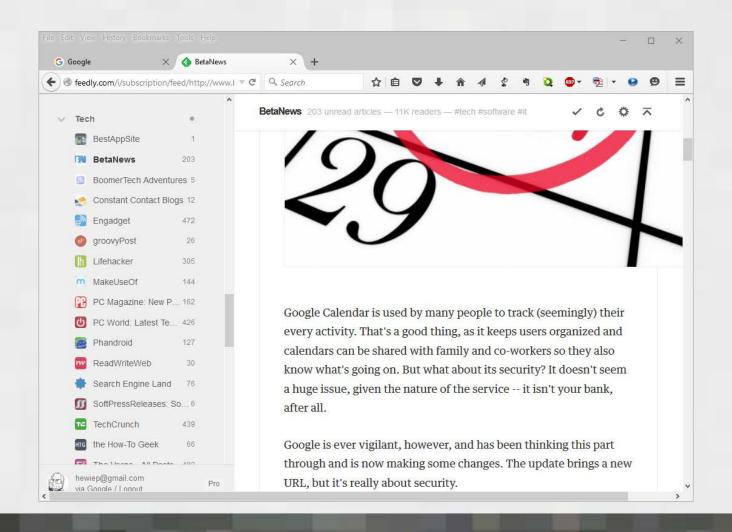
Choose a topic



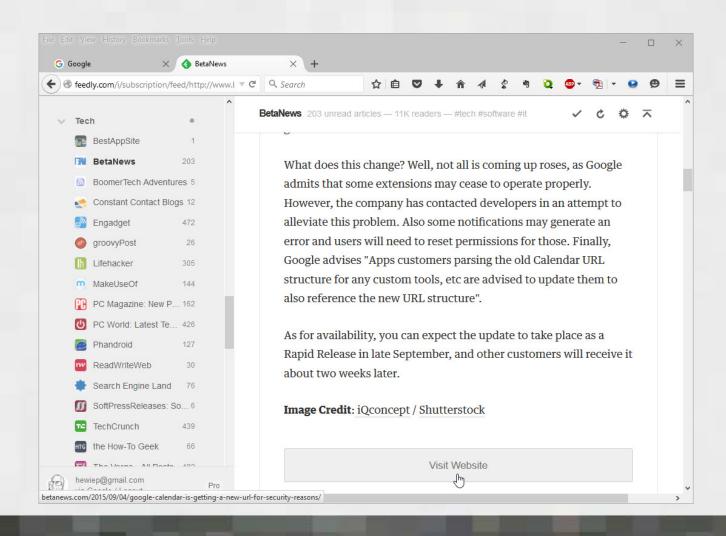
Choose an Article



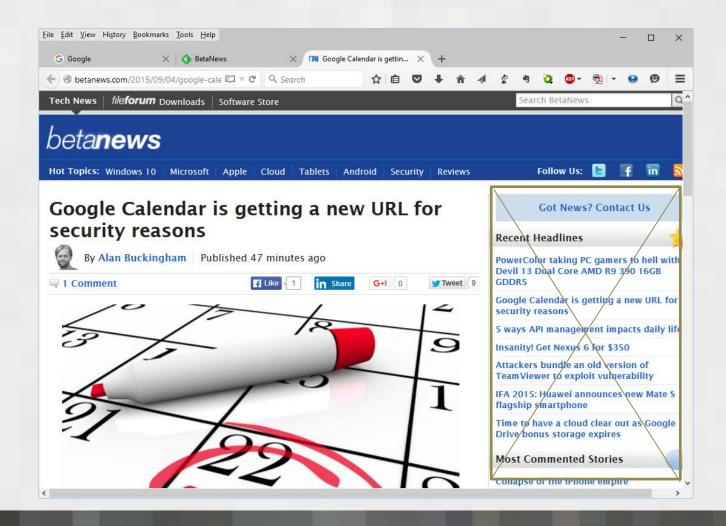
Scroll Down



Scroll to end of Article



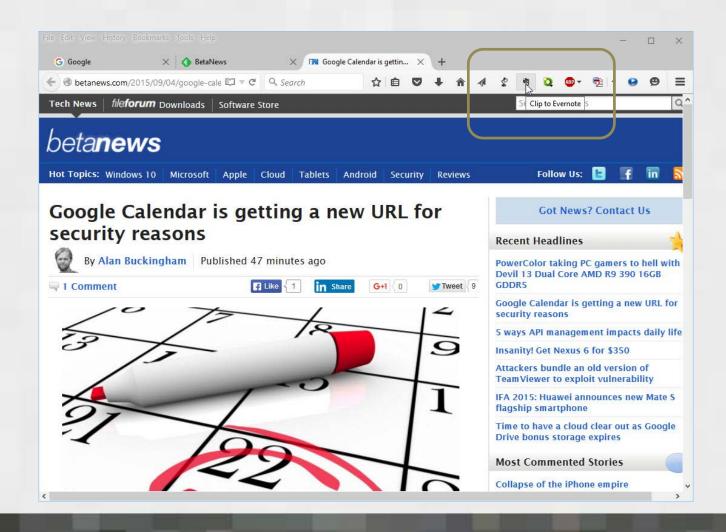
TMI on Page



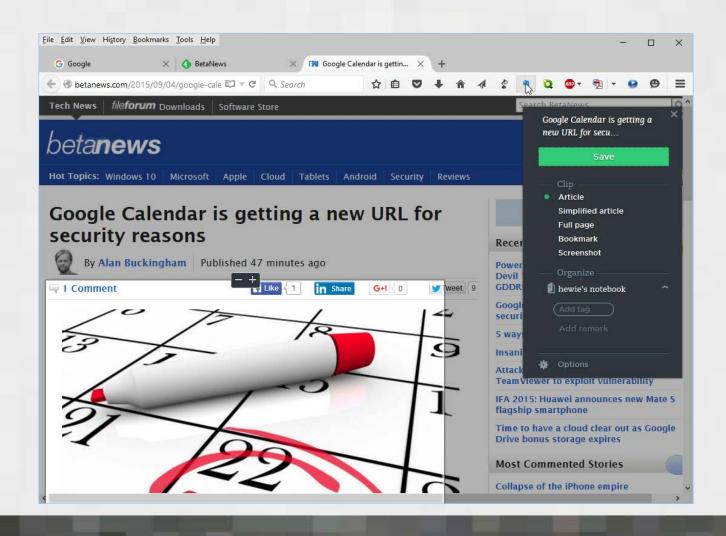
Full Page Contains TMI



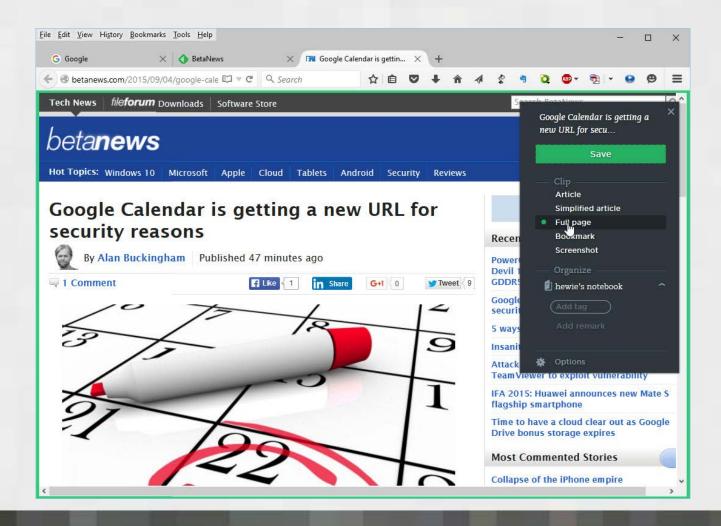
Click the Evernote Logo

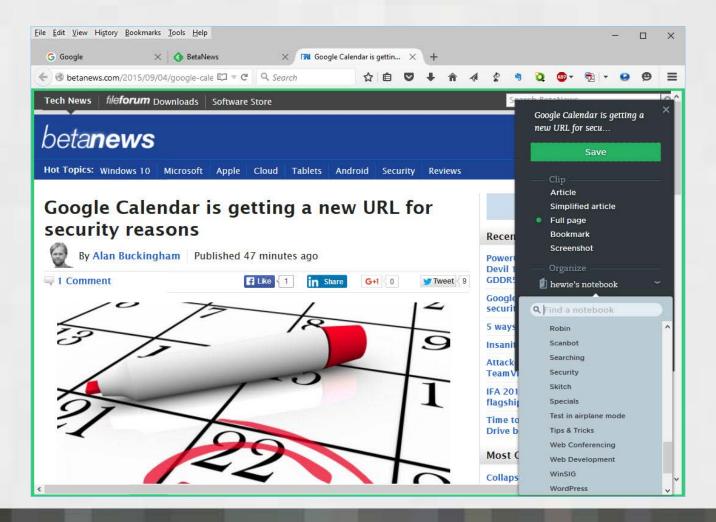


Ways to Save Info to Evernote

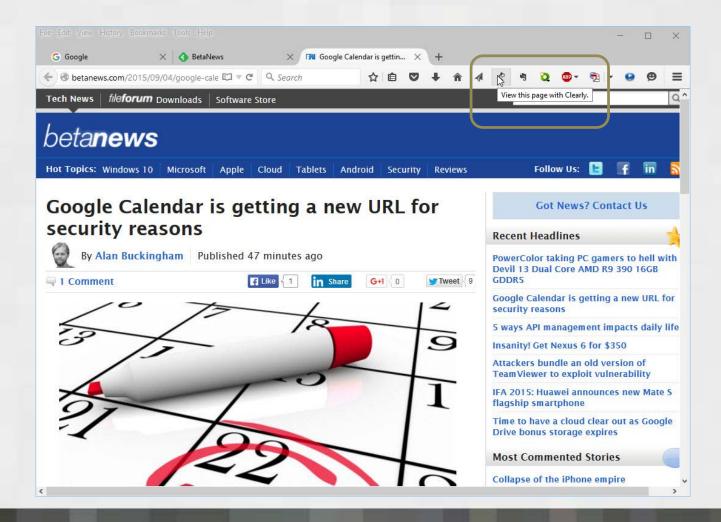


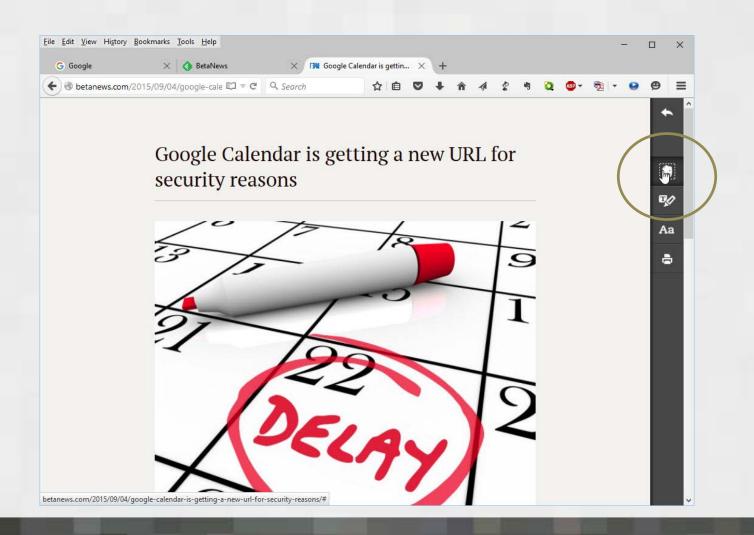
Full Page



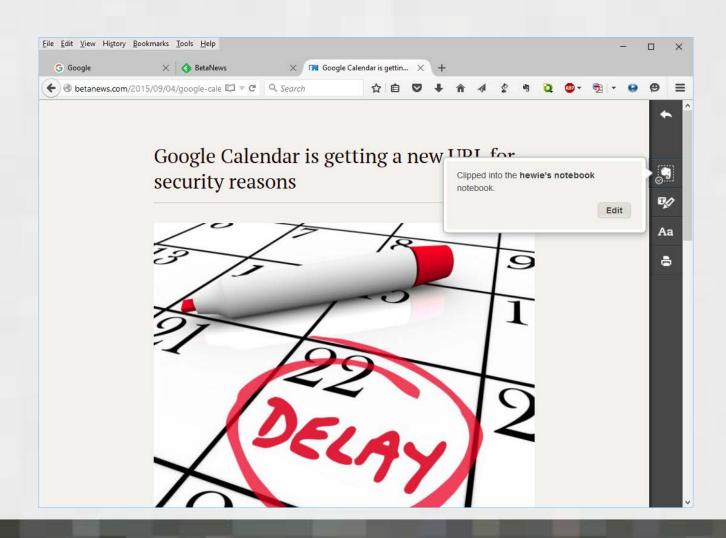


Use Clearly

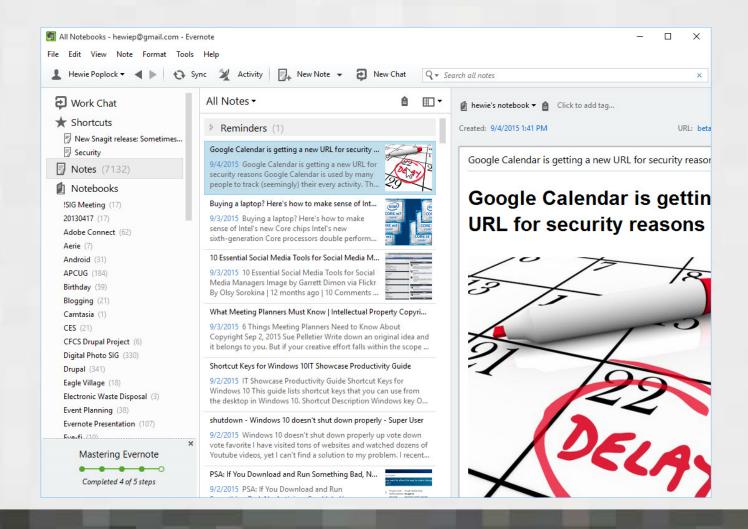


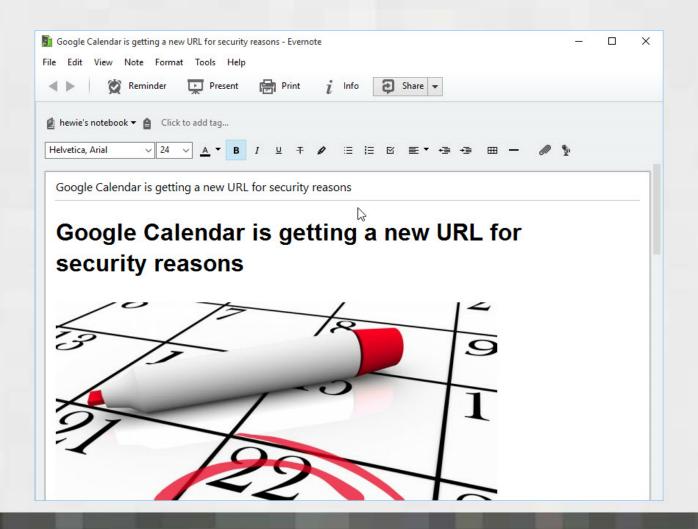


Clip

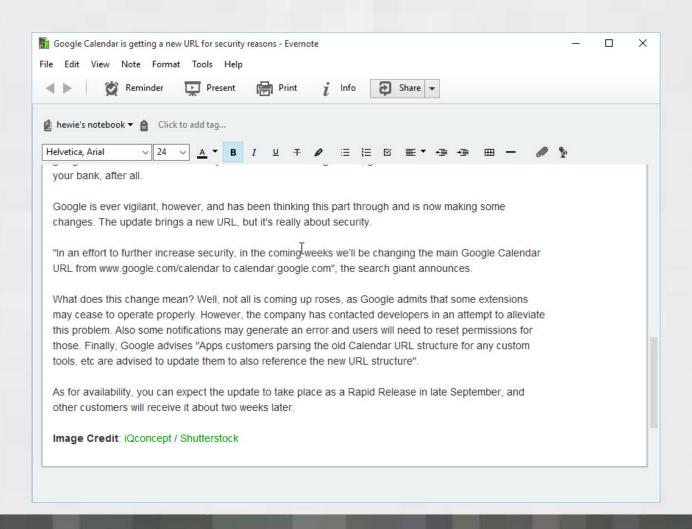


Saved to Evernote

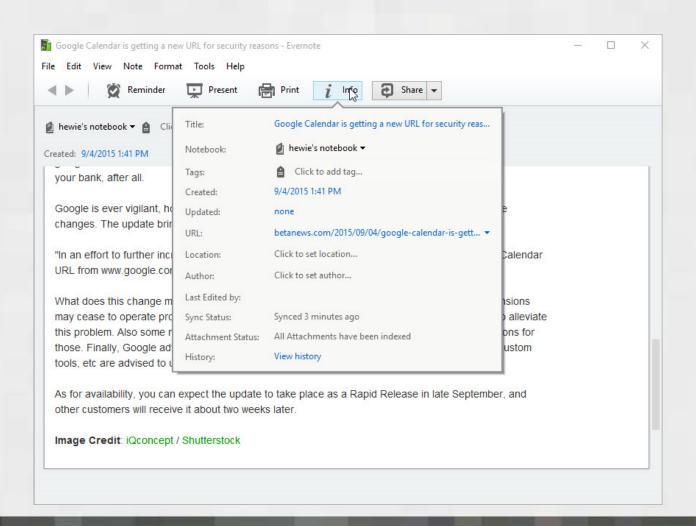




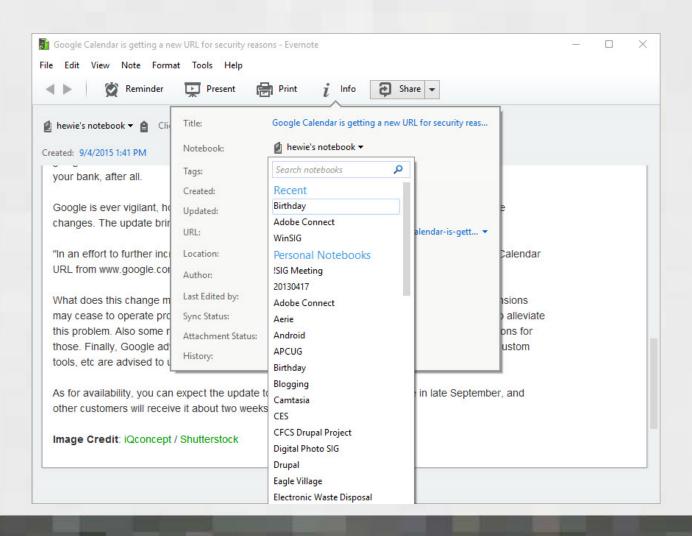
Saves just the Article & it is editable



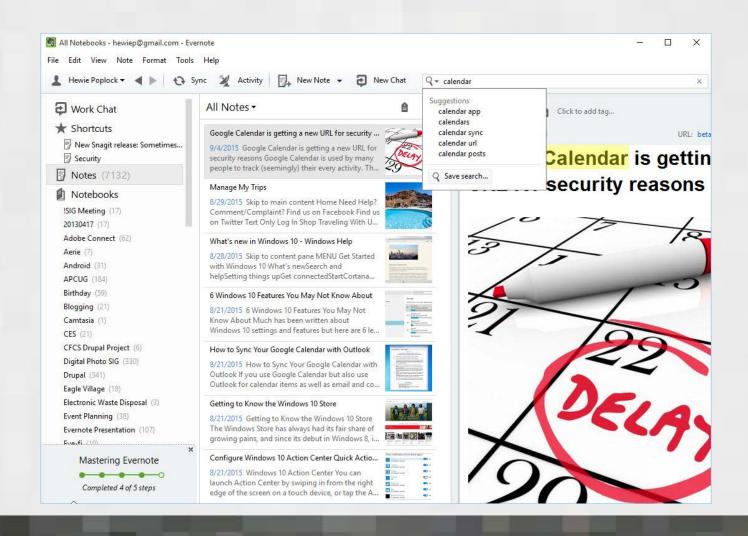
Info stored with Article



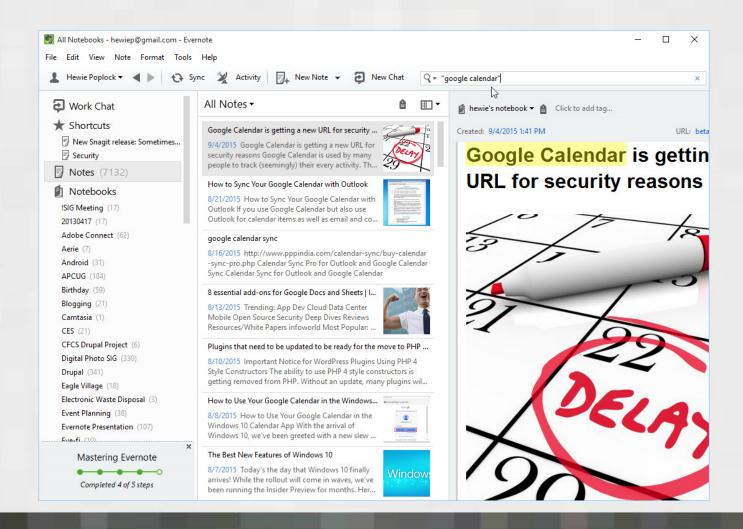
Can change Notebook



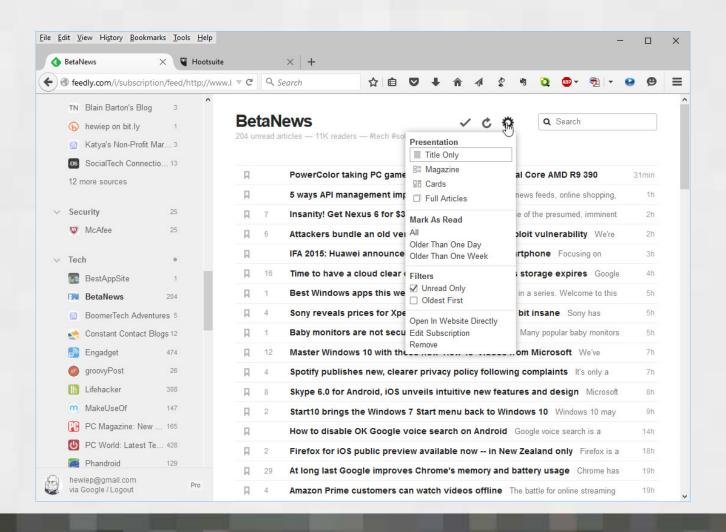
Articles are Seachable



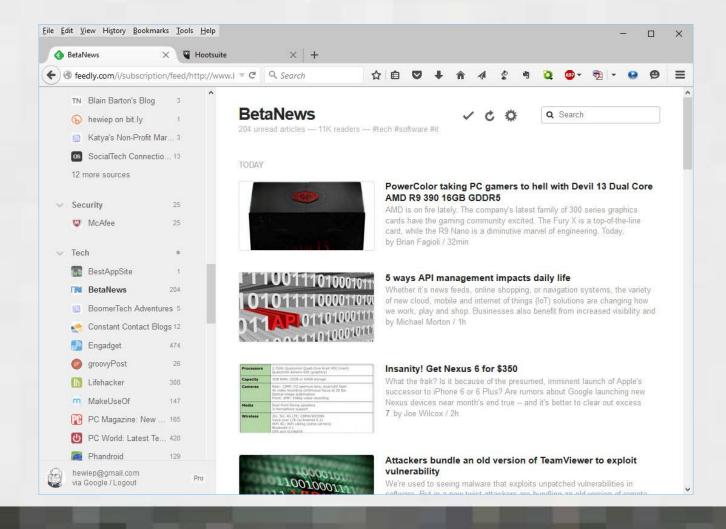
Search for "Google calendar"



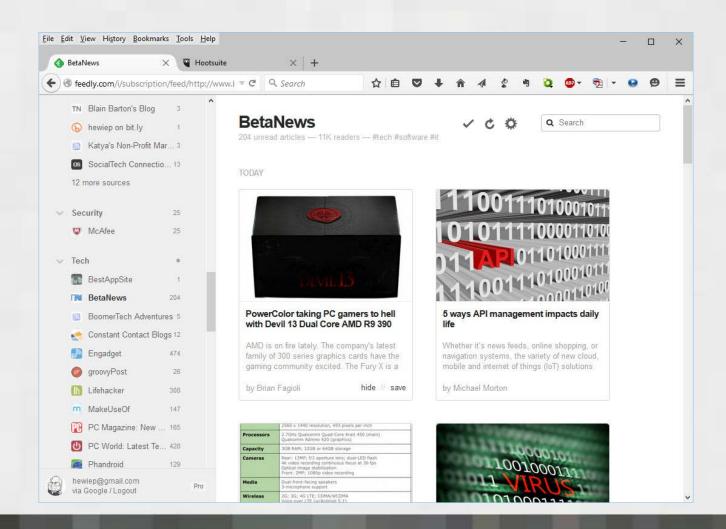
Back to Feedly & Settings



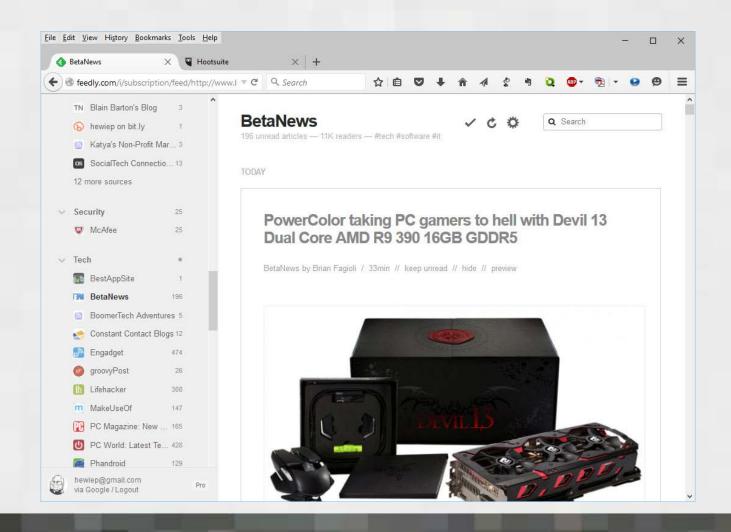
As Magazine



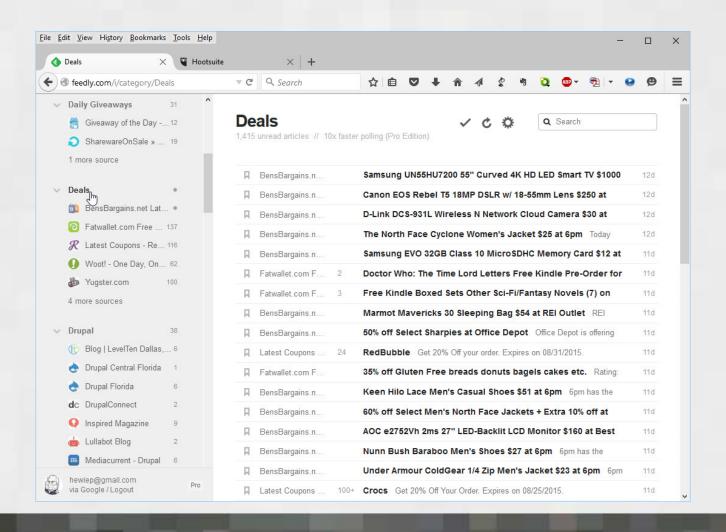
As cards

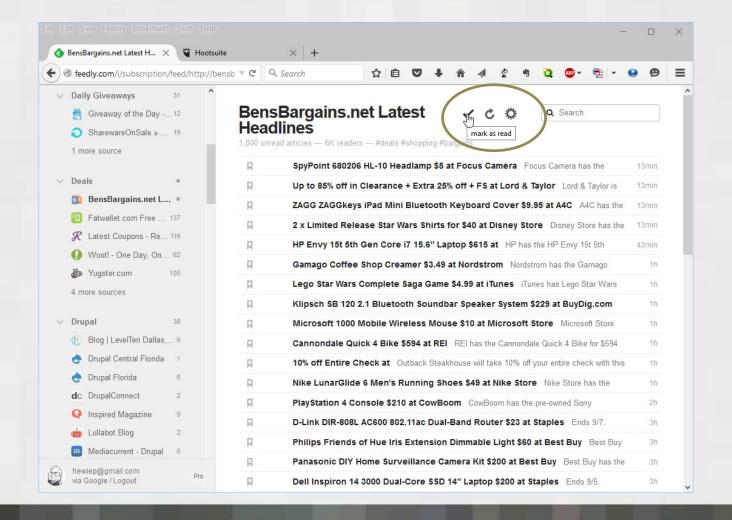


As Full Articles

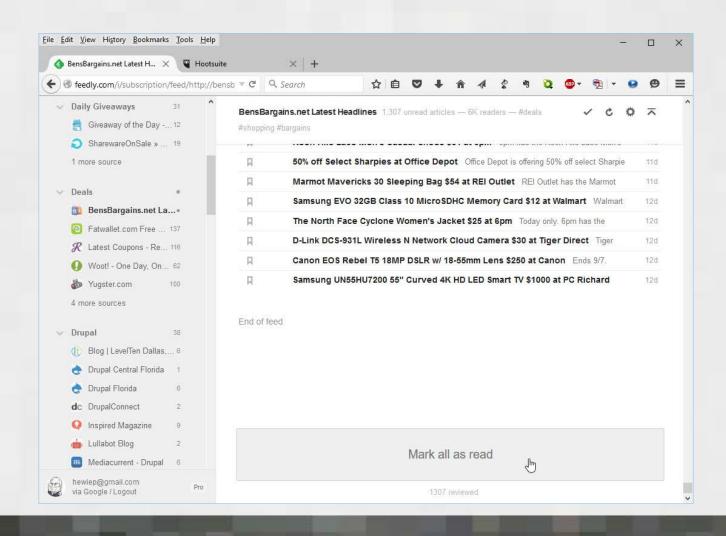


As Title Only

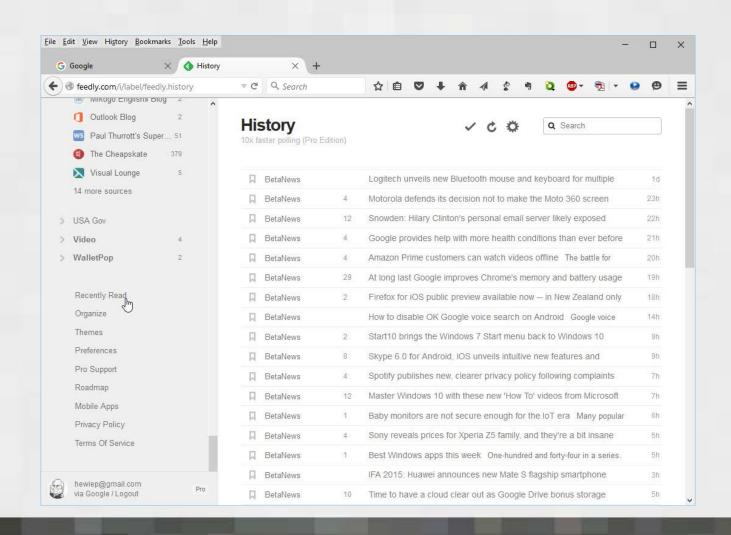




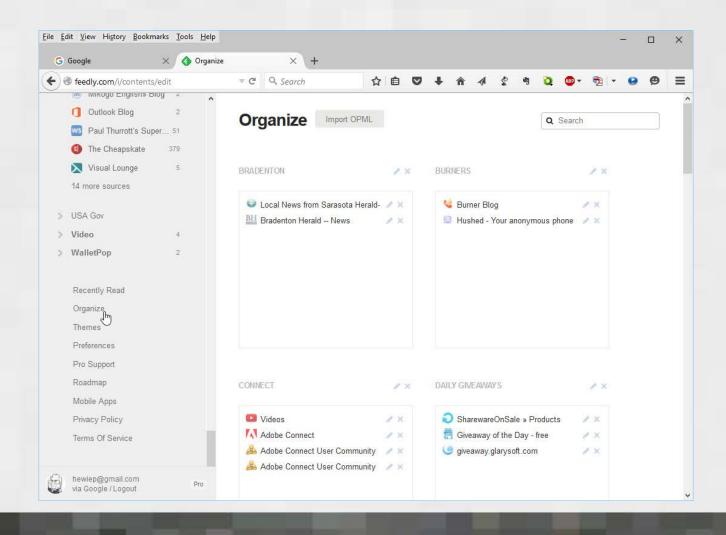
Or go to the bottom of the Collection



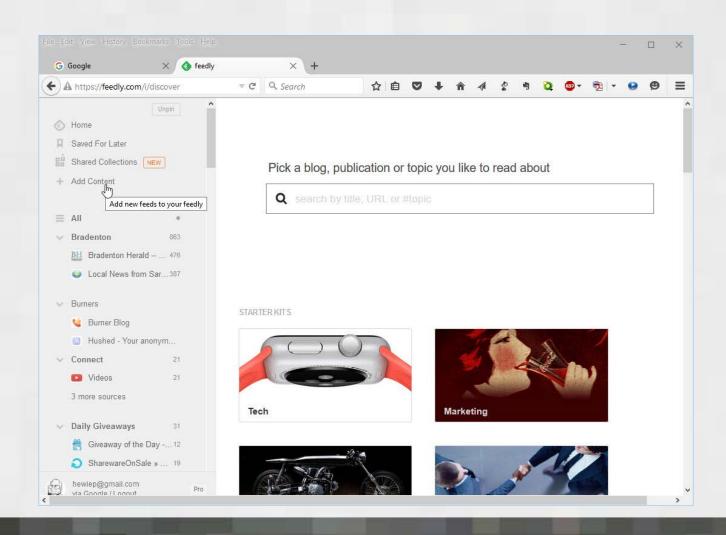
Note Read Articles are dimmed



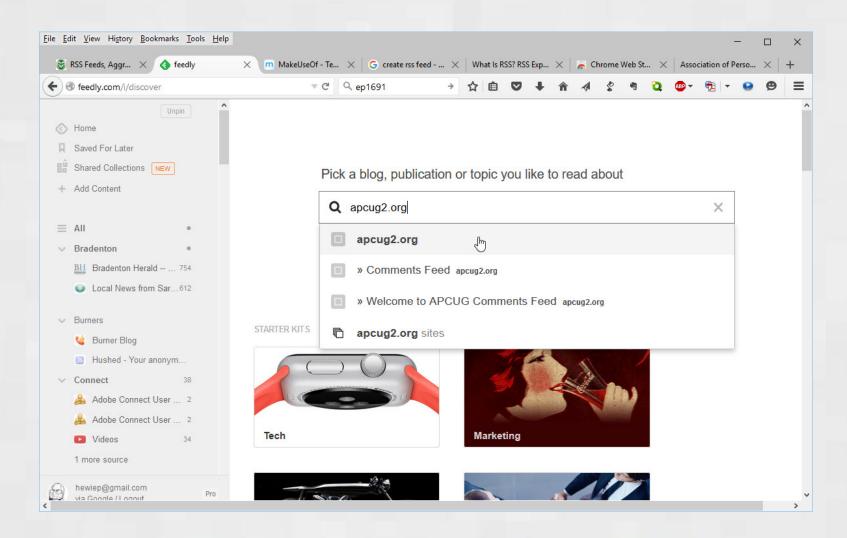
You can organize your topics



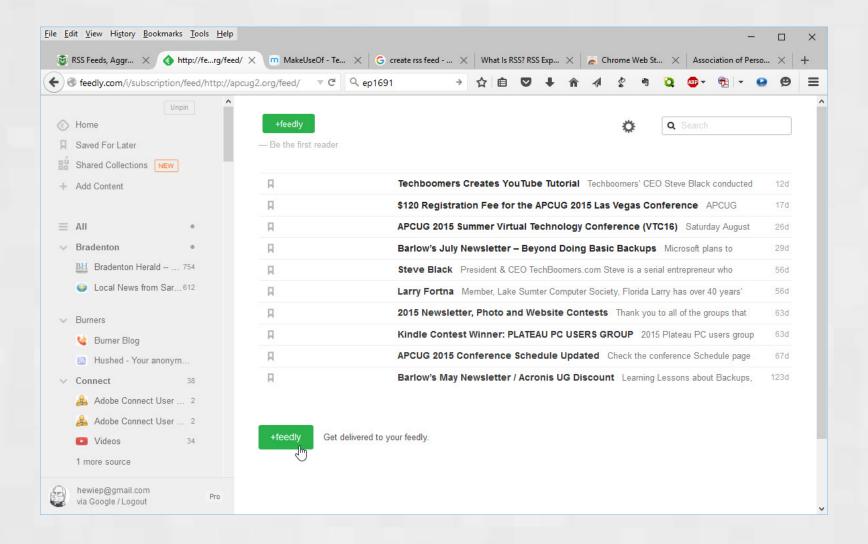
You can add new sites



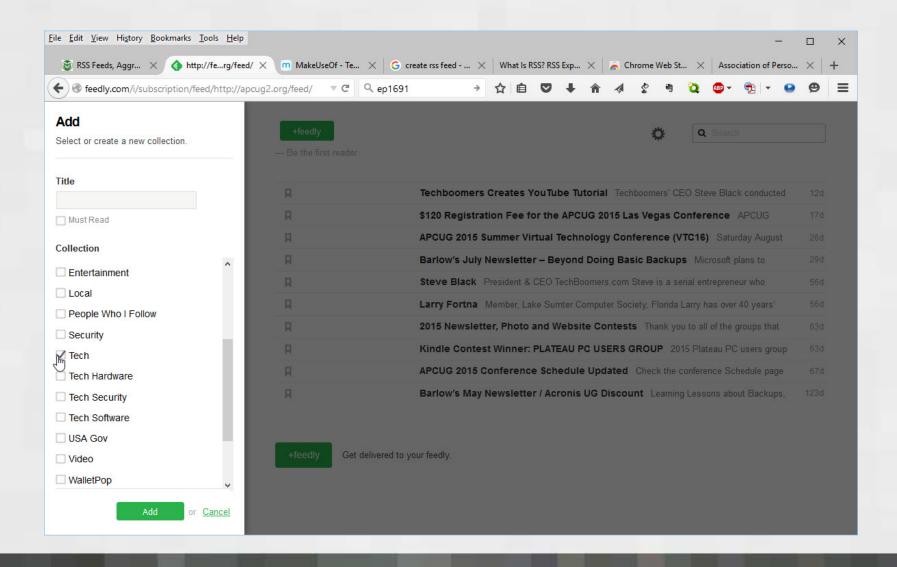
Choose Website



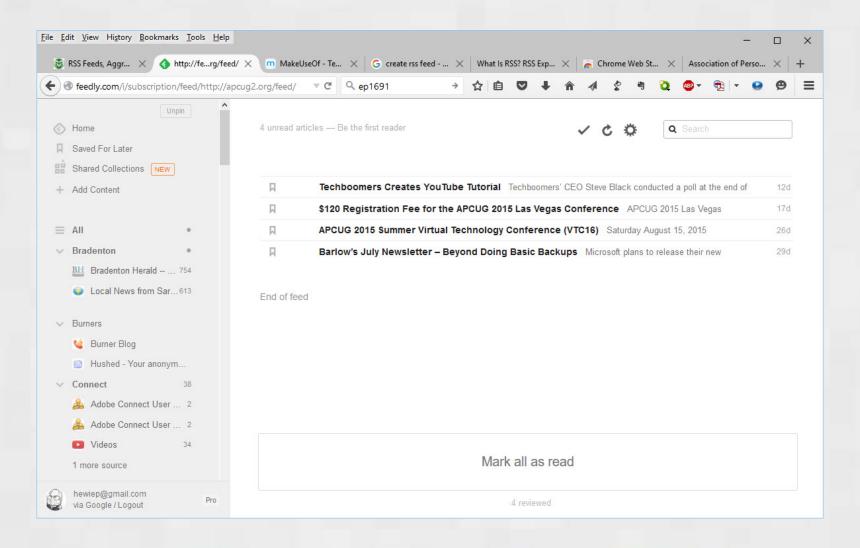
Click to add to Feedly



Choose Collection



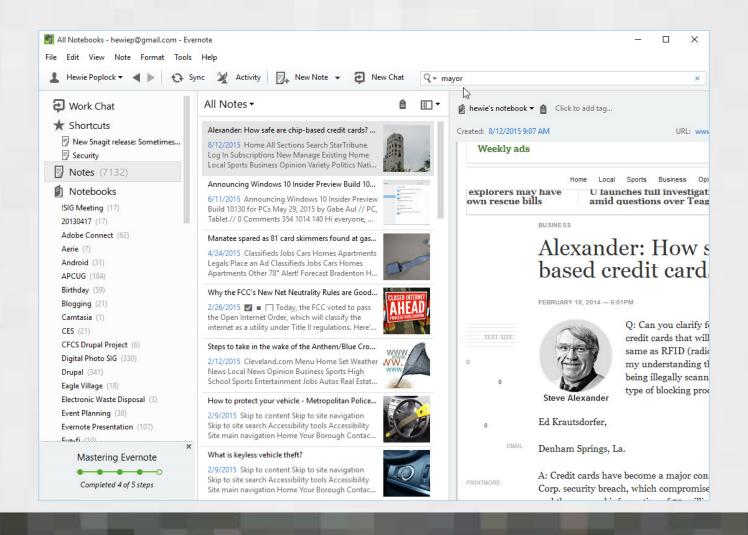
It is now added to your Feedly



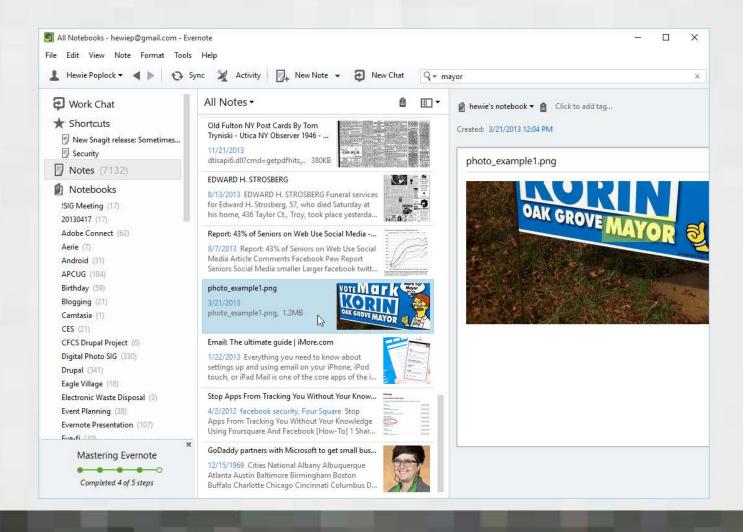
Now back to Evernote

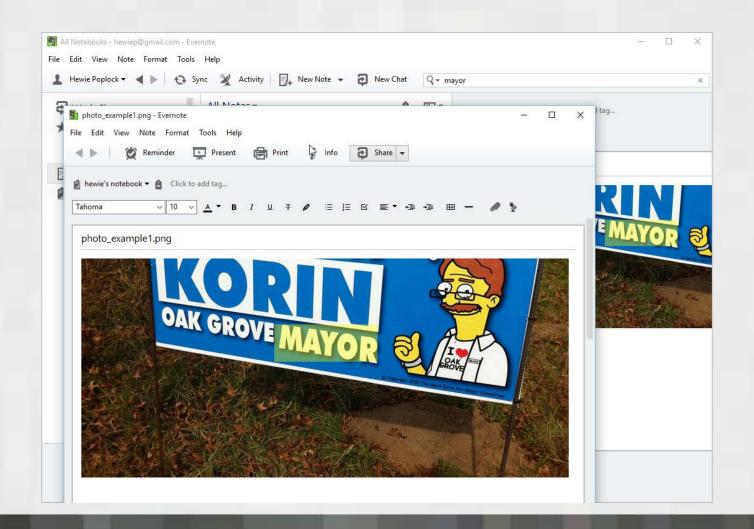


Search the word mayor



Search the word mayor





Clip from Facebook



Roger Howard

What IS The Main Ingredient of WD-40?

Before you read to the end, does anybody know what the main ingredient of WD-40? No Cheating.....

WD-40 ~ Who knew!

I had a neighbor who bought a new pickup.

I got up very early one Sunday morning and saw that someone had spray painted red all around the sides of this beige truck (for some unknown reason).

I went over, woke him up, and told him the bad news.

He was very upset and was trying to figure out what to do....

probably nothing until Monday morning, since nothing was open.

Another neighbor came out and told him to get his WD-40 and clean it off.

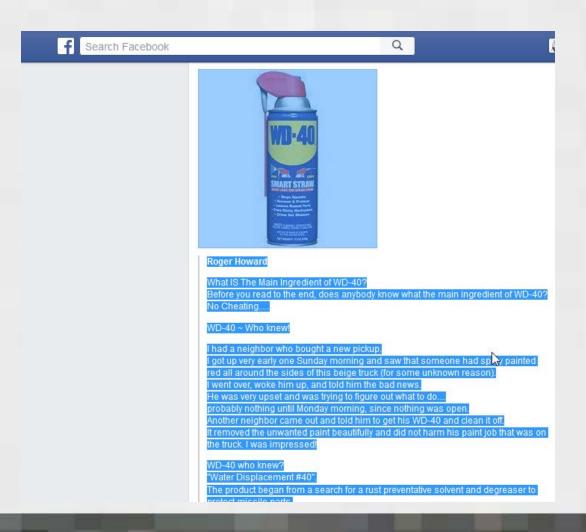
It removed the unwanted paint beautifully and did not harm his paint job that was on the truck. I was impressed!

WD-40 who knew?

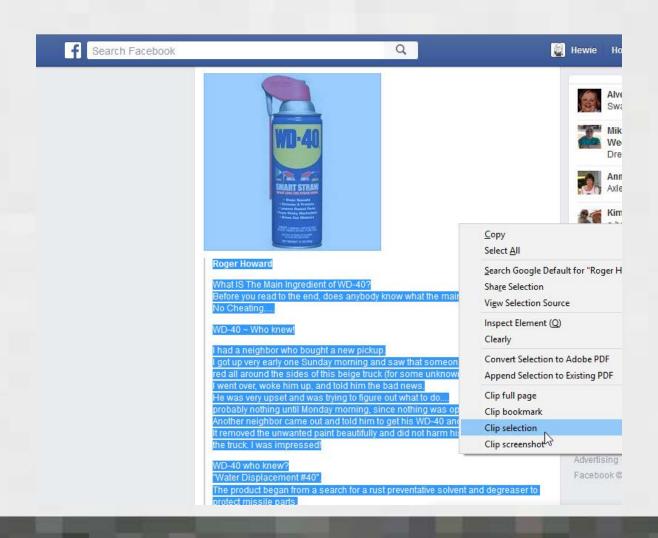
"Water Displacement #40".

The product began from a search for a rust preventative solvent and degreaser to protect missile parts.

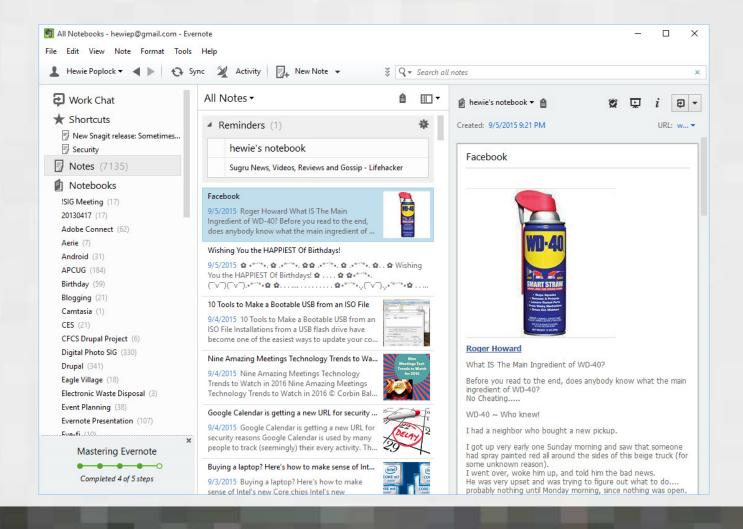
Mark & copy

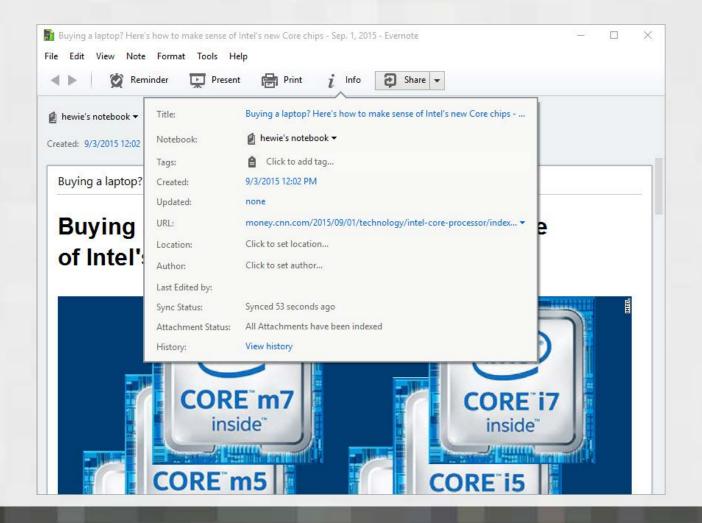


Right mouse click & choose



Now in Evernote

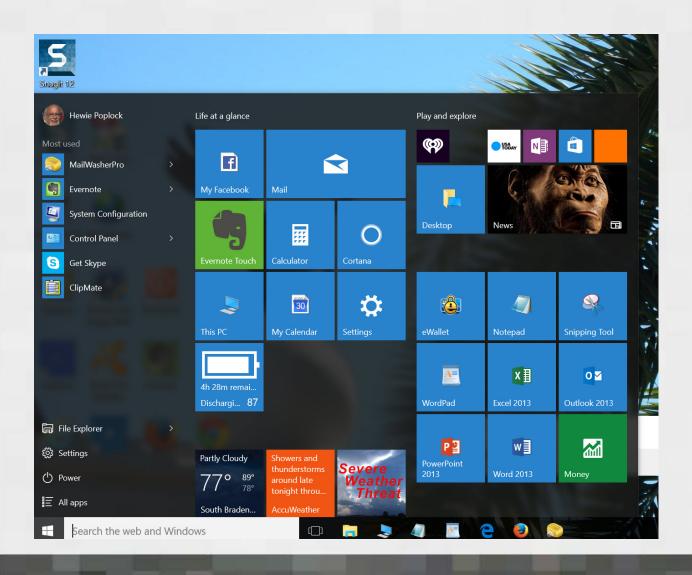




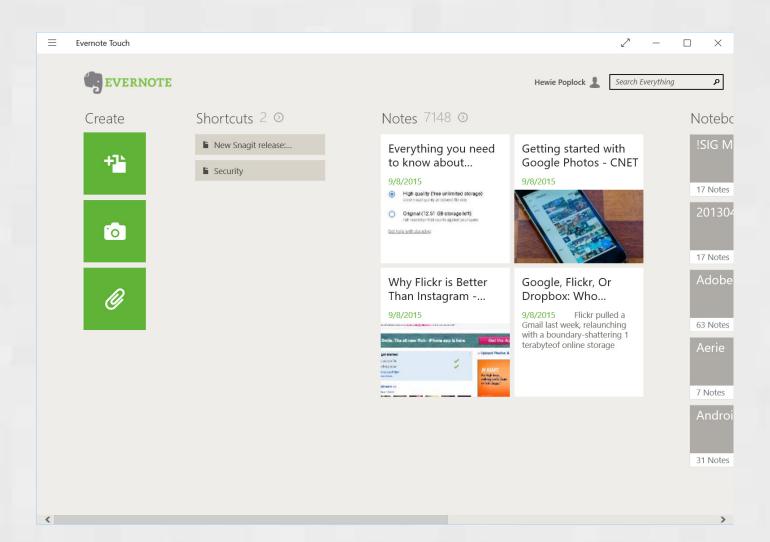
Feedly & Evernote work on several platforms



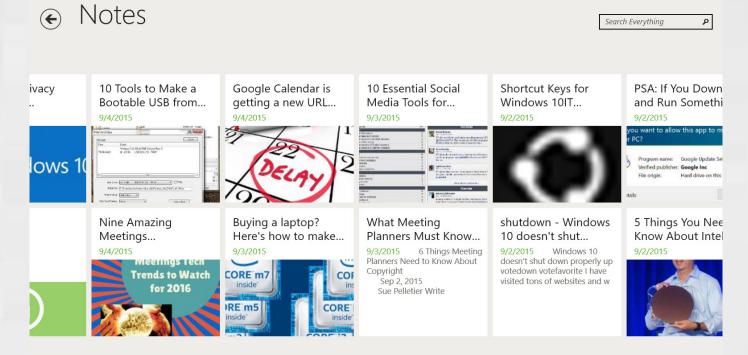
Windows 10 & 8.1



Evernote Touch



Evernote Touch





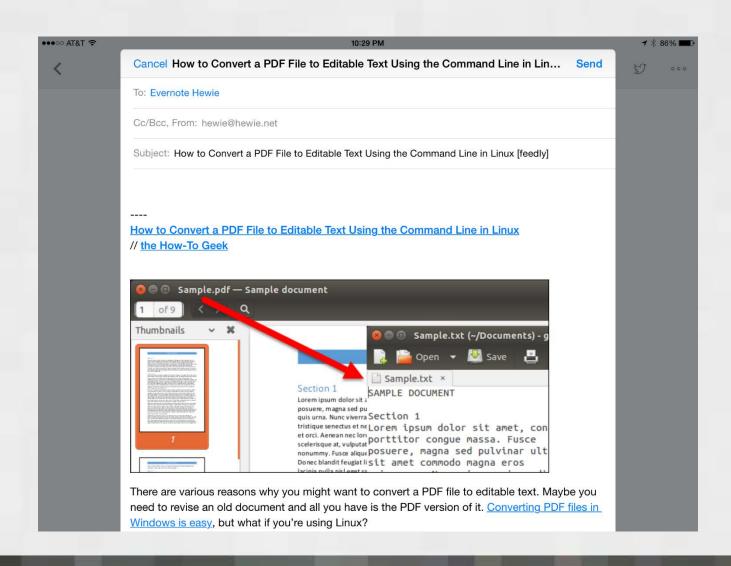




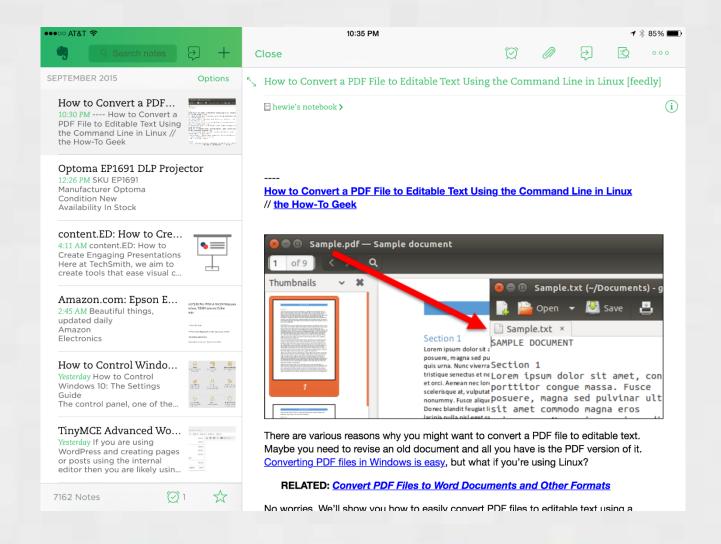




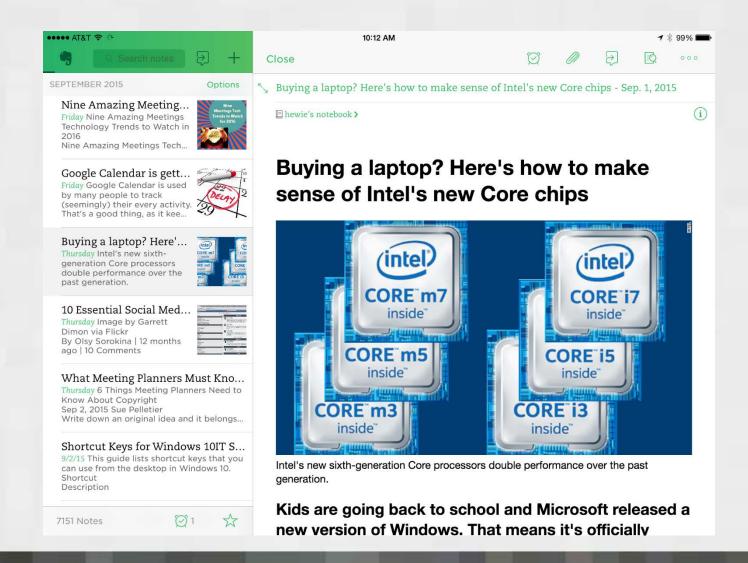
Click to email Article from website



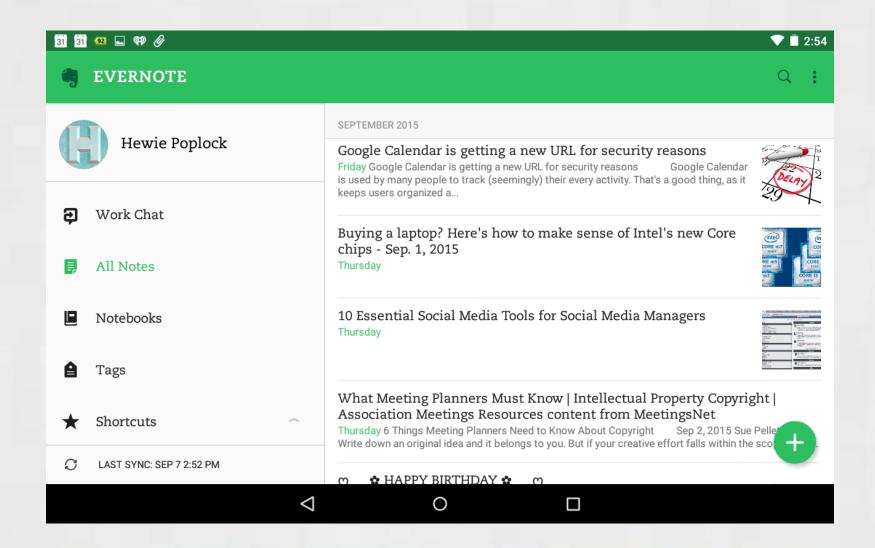
Added to Evernote



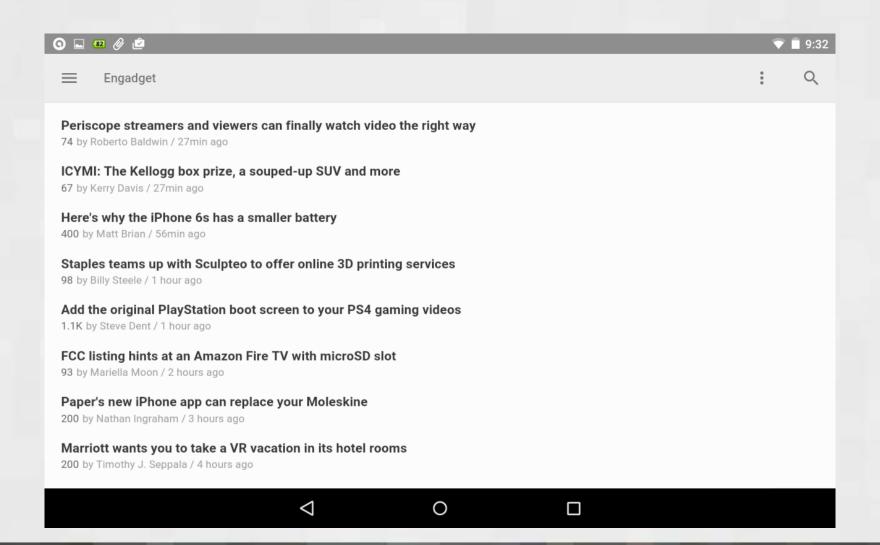
iPad / iPhone



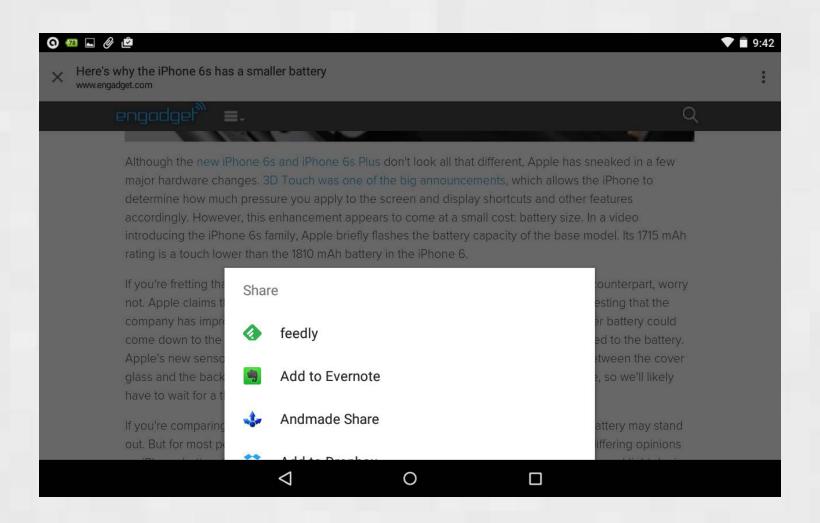
Android on Nexus 7



Feedly on the Nexus 7 Android



Feedly on Android



Pros

- Makes keeping up with Tech news easy
- Makes keeping up with Tech News fast
- Makes storing articles convenient
- Makes finding stored information easy to find
- Evernote gives an email address to send items directly to my notes
- Evernote allows creating a new note directly, including check lists
- Outlook emails can be saved directly to Evernote

Cons

- I have to view the headline in Feedly and open the article in my Browser
- Not all websites work the same
- It is more difficult using phones & tablets to get just the article
- Automatically choosing the correct Notebook is not always accurate
- I must be connected to the Internet to read saved articles

Summary

- I am able to read several days of articles (thousands) in just an hour or 2.
- I can find save articles easily & quickly
- I can locate saved articles from any of my devices or any browser
- I am organized

Questions?

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