

## **Windows 10 – Privacy, Protection, Performance**

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Windows 10 is generally a good operating system. Unfortunately, Microsoft has taken privacy down a whole new level. It is time to take control of your computer.

To find out what version of Windows 10 you have, go to **Start > Settings > System > About**. Version 1607 is the latest Anniversary update. It is important to avoid express settings and to turn off default apps that are hidden in the background.

### **Privacy: Settings > Privacy**

Turn off all things in the submenus that you don't need to have running; they will slow things down.

### **Update and Security: Settings > Updates and Security**

With Windows 10, there is very little control over updates. You can choose active hours when your device won't automatically be updated. This can only be set from a 1-12-hour time frame.

**Start Menu:** With the new version of Windows 10, the wording is gone from the start menu. (There's a screen shot of the Start menu on page 7 of this issue.)

### **Accounts: Settings > Accounts**

Manage your Microsoft accounts and sign-in options

**System Restore Point:** This is turned off by default. You will need to re-create it.

### **Task Bar: Settings > Personalization >**

#### **Task Bar**

Select which icons to show on the task bar. You can turn on "Show Everything" to know what's there, and to be able to watch for changes. Windows Defender, by default, is hidden from view. Show all your notifications. Microsoft changed the terminology of some of the icons in the System Tray.

Uninstall old printers you don't use; they take up space. You can disable things like Skype, Dropbox, One-Drive, Yahoo Messenger, etc. if you don't use them.

Handouts for this talk will be on the APCUG website at [www.apcug2.com.org](http://www.apcug2.com.org)